

**CITY OF PLANO**  
**General Business License Application**

Date \_\_\_\_\_ Business Type \_\_\_\_\_

This application is for:    a new license        an annual renewal        (please circle one)

**Annual Fee: \$20.00**

**1. General Information**

**Business Name** \_\_\_\_\_

**Business Address** \_\_\_\_\_

**Business Telephone** \_\_\_\_\_

**Corporation Name** \_\_\_\_\_

**Corporation Address** \_\_\_\_\_

**Sales Tax Number** \_\_\_\_\_

**Persons to be notified in case of emergency**

**Name** \_\_\_\_\_ (please circle one)  
**Owner                      Manager                      Employee**

**Telephone** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Name** \_\_\_\_\_ (please circle one)  
**Owner                      Manager                      Employee**

**Telephone** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Number of vending machines on premises** \_\_\_\_\_ (list individually on separate sheet)

**May we include your company's name, address, and phone number on a list of City of Plano Licensed Businesses that may be distributed to the Public?**    Yes    No

**THE FOLLOWING INFORMATION SHALL REMAIN CONFIDENTIAL AND SHALL BE MADE AVAILABLE ONLY TO THE POLICE DEPARTMENT.**

**2. Police Department Information**

**Burglar Alarm**      **Yes**              **No**      **(please circle one)**

**If Yes, circle type:**      **Auto dial telephone alarm**

**Direct Line to Police (Ken Com)**

**Perimeter Sounding Alarm**

**Direct Line to Private Security Company**

**Hold-up Alarm**      **Yes**      **No**              **(please circle one)**

**If Yes, circle type:**      **Auto dial telephone alarm**

**Direct Line to Police (Ken Com)**

**Perimeter Sounding Alarm**

**Direct Line to Private Security Company**

**Night watchman / private security**              **Yes**      **No**

**Security guard dog**                                      **Yes**      **No**

**Hours and days someone would normally be in the building**

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**Windows on**              **North**              **South**              **East**              **West**

**Doors on**                      **North**              **South**              **East**              **West**

**Roof Entry Point**      **Yes**              **No**



## PLANO POLICE DEPARTMENT

111 E. Main St Plano, IL 60545

Phone: 630-552-3122 Fax: 630-552-3197



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### BUSINESS DIRECTORY INFORMATION SHEET

NAME OF BUSINESS

ADDRESS, CITY, & PHONE:

LOCAL & MAIN BRANCH if APPLICABLE:

MANAGER NAME & ADDRESS:

OWNER ADDRESS & PHONE NUMBER:

BUSINESS HOURS:

IS BUSINESS ALARMED?:

EXPLAIN:

KEY HOLDERS NAME & PHONE NUMBERS:

All of the above information will be confidential. Our knowledge of the above information will aid us in giving you the best police protection possible



**THE FOLLOWING INFORMATION SHALL REMAIN CONFIDENTIAL AND SHALL BE MADE AVAILABLE ONLY TO THE LITTLE ROCK FOX FIRE PROTECTION DISTRICT.**

**3. Fire Department Information**

**Fire Alarm**            **Yes**            **No** (please circle one)

**Smoke Detection**    **Yes**            **No**

**Sprinkler System**    **Yes**            **No**

**Other Fire Suppression System** \_\_\_\_\_

**Are hazardous materials on the premises?**            **Yes**            **No**  
**If yes, please submit a list of those materials.**

**THE FOLLOWING INFORMATION WILL BE APPROVED AND ISSUED BY THE CITY OF PLANO BUILDING, PLANNING, AND ZONING DEPARTMENT.**

**4. Building, Planning, and Zoning**

**Are you planning on signage for your business?      Yes    No (please circle one)**

**If yes, please fill out the appropriate application, pay required fees, and get approval from the Building, Planning, and Zoning Department.**

**Are you planning on doing any type of remodeling or additional building?    Yes    No**

**If yes, please fill out the appropriate applications, pay required fees, and get approval from the Building, Planning, and Zoning Department.**

**YOU MUST RECEIVE AN OCCUPANCY PERMIT FROM THE BUILDING, PLANNING, AND ZONING DEPARTMENT BEFORE YOU OPEN YOUR BUSINESS IF BUILD OUT OR REMODELING HAS TAKEN PLACE.**

**Business is in \_\_\_\_\_ Zoning District.**

**Business is is not a permitted use in that district.**

**By \_\_\_\_\_ Date: \_\_\_\_\_**