

**City of Plano, Illinois**

**Annual Financial Report**

**Year Ended April 30, 2013**



**City of Plano, Illinois**  
**ANNUAL FINANCIAL REPORT**  
For the Fiscal Year Ended April 30, 2013

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# MILLER COOPER & Co., Ltd

ACCOUNTANTS AND CONSULTANTS

## INDEPENDENT AUDITORS' REPORT

The Honorable Mayor and Members of the City Council  
City of Plano, Illinois  
Plano, Illinois

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of City of Plano, Illinois (the "City"), as of and for the year ended April 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this also includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

(Continued)

The Honorable Mayor and Members of the City Council  
City of Plano, Illinois  
Plano, Illinois

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***Auditors' Responsibility*** (Continued)

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Plano, Illinois, as of April 30, 2013, and the respective changes in financial position and cash flows, thereof, for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 20, the Illinois Municipal Retirement Fund historical data on page 73, Police Pension Fund historical data on page 74, other postemployment benefits data on page 75, and budgetary comparison schedules and notes to required supplementary information on pages 76 through 80 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

(Continued)

The Honorable Mayor and Members of the City Council  
City of Plano, Illinois  
Plano, Illinois

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***Other Matters (Continued)***

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Plano, Illinois' basic financial statements. The other schedules listed in the table of contents as other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

MILLER, COOPER & CO., LTD.

*Miller, Cooper & Co., Ltd.*

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Certified Public Accountants

Deerfield, Illinois  
September 16, 2013

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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Our discussion and analysis of the City of Plano's (City) financial performance provides an overview of the City's financial activities for the fiscal year ended April 30, 2013. Please read this in conjunction with the City's financial statements, which begin on pg. 21 and the Independent Auditor's Report for the Fiscal Year Ended April 30, 2013.

**FINANCIAL HIGHLIGHTS**

- The City's assets exceeded its liabilities, at the close of the most recent fiscal year, by \$138.29 million. Of this amount, \$5.63 million (unrestricted net assets) may be used to meet the government's ongoing obligations to the citizens and creditors.
- During the year, the City had governmental expenses of \$7.47 million and revenues of \$6.84 million. The revenues were generated from taxes and other governmental programs. The expenses exceeded the total governmental revenues by 9.21 percent. Last year's expenses exceeded the same revenues by 10.64 percent. The shortfall is covered by the previous year's ending fund balances that are carried over to the current fiscal year.
- In the City's business-type activities, expenses were \$2.8 million and revenues were \$2.5 million. The expenses exceeded the revenues by 11.8 percent. Last year's expenses exceeded revenues by 18.3 percent. The shortfall is covered by the previous year's ending fund balances that are carried over to the current fiscal year.
- The total costs of all City programs were \$10.27 million, an increase of \$0.11 million from last year.
- At the end of the current fiscal year, unrestricted fund balance for governmental activities was \$1.60 million, or 21.4 percent of total governmental expenses.
- The City received developer contributed infrastructure in the form of land, streets sidewalks, street lights and storm sewers valued at \$11.68 million. As well as water and sewer mains valued at \$6.70 million.
- The City also received Steward Park from the same developer valued at \$3.33 million.
- The City is participating in the Safe Routes to School program and received \$30,535 in grant revenues to date for this program.



**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements (on pages 21 - 23), 2) fund financial statements (on pages 24-36), and 3) notes to the financial statements (on pages 37-72). This report also contains other supplementary information in addition to the basic financial statements.

**USING THE FINANCIAL SECTION  
OF THIS ANNUAL REPORT**

The financial statements' focus is on the City as a whole and on the major individual funds. Both perspectives allow the readers to address relevant questions, broaden the basis for comparison and enhance the reader's understanding of the statements.

City-wide Financial Statements

The City-wide financial statements are designed to be corporate like. Governmental and business type activities are consolidated into separate columns which add to a total of government activities.

The Statement of Net Position is a statement of net position that combines and consolidates governmental funds, current financial resources with capital assets and long term obligations. It uses the accrual basis of accounting and economic resources measurement focus.

The Statement of Activities is used to report the changes in net position that focus on both the growth and net costs of various activities. These are supported by the government's general taxes and other resources. This is intended to summarize and simplify the users' analysis of the costs of various governmental services.

The governmental activities reflect the City's basic services which are police, streets, engineering and administration. Shared state sales and income taxes, utility taxes and property taxes finance the majority of these services. The business type activities (sewer and water) reflect private sector type operations where the fees for services cover most of the costs of operation including depreciation.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds. The City's three kinds of funds use different accounting approaches.

Traditional users of governmental financial statements will find the fund financial statements presentation more familiar. The focus is on major funds rather than fund types.

The governmental fund presentation is presented on a sources and uses of liquid resources basis. This is the manner in which the financial plan (the budget) is usually developed. The flow and availability of liquid resources is a clear and appropriate focus of any analysis of the government. Funds are established for various purposes and the fund financial statements allow the demonstration of sources and uses and/or budgeting compliance associated therewith.

While the total column of the enterprise funds financial statement are the same as the business-type column on the city-wide financial statements, the total governmental funds column requires reconciliations to the government wide financial statements because of the different measurement focus (current financial resources versus total economic resources), which is reflected on the page following each statement. The flow of current financial resources will reflect bond proceeds and interfund transfers as other sources and uses, as well as capital expenditures and bond principal payments as expenditures. The reconciliations eliminate these transactions and incorporate the capital assets and long-term obligations into the governmental activities column in government wide statements.

The City as Trustee

The City is the trustee, or fiduciary, for its police pension fund and its other post employment benefits (OPEB) fund. All of the City's fiduciary activities are reported in separate Statements of Fiduciary Net Position and Changes in Fiduciary Net Position. The City excludes these activities from the City's other financial statements because the City cannot use these assets to finance its operations. The City is responsible for ensuring that assets reported in these funds are used for their intended purposes.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the information provided in the city-wide and fund financial statements.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

**Other Information**

In addition to the basic financial statements, this report also includes certain required supplementary information related to budgetary information and the City's progress in funding its obligation to provide pension benefits and other post employment benefits to its employees. Non-major fund information can be found immediately following the required supplementary information.

**CITY-WIDE STATEMENTS & ANALYSIS**  
**Statement of Net Position**

The largest portion of the City of Plano's net position (\$130.93 million) reflects its investment in capital assets (e.g., land, buildings, machinery, equipment), less any related debt to acquire those assets that are still outstanding. The City of Plano uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Plano's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Table 1  
Statement of Net Position  
on April 30, 2013 and 2012  
(In millions)

	Governmental		Business-Type		Total	
	<u>Activities</u>		<u>Activities</u>		<u>Primary</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Current and other assets	\$ 6.45	\$ 6.56	\$ 4.21	\$ 3.10	\$ 10.66	\$ 9.66
Capital Assets, net	87.38	73.03	49.19	43.71	136.57	116.74
Total Assets	<u>93.83</u>	<u>79.59</u>	<u>53.40</u>	<u>46.81</u>	<u>147.23</u>	<u>126.40</u>
Current liabilities	2.64	2.40	0.09	0.06	2.73	2.46
Long-term liabilities	5.49	5.65	0.72	0.76	6.21	6.41
Total Liabilities	<u>8.13</u>	<u>8.05</u>	<u>0.81</u>	<u>0.82</u>	<u>8.94</u>	<u>8.87</u>
Net Position:						
Invested in capital assets, Net of debt	82.37	67.78	48.56	43.13	130.93	110.91
Restricted	1.73	1.87	-	-	1.73	1.87
Unrestricted	1.60	1.89	4.03	2.85	5.63	4.74
Total Net Position	<u>\$ 85.70</u>	<u>\$ 71.54</u>	<u>\$ 52.59</u>	<u>\$ 45.98</u>	<u>\$ 138.29</u>	<u>\$ 117.52</u>

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Management's Discussion & Analysis  
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For more detailed information see the Statement of Net Position (page 21).

Normal Impacts

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation.

Net Results of Activities - this will impact (increase/decrease) current assets and unrestricted net position.

Borrowing for capital - will increase current assets and long-term debt.

Spending borrowed proceeds on new capital - will reduce current assets and increase capital assets. There is a second impact, an increase in Invested in Capital Assets and an increase in related net debt which will not change the Invested in Capital Assets, Net of Debt.

Spending of non-borrowed Current Assets on New Capital - will (a) reduce current assets and increase capital assets and (b) reduce Unrestricted Net Position and increase Invested in Capital Assets, Net of Debt.

Principal payment on debt - will (a) reduce current assets and reduce long-term debt and (b) reduce Unrestricted Net Position and increase Invested in Capital Assets, Net of Debt.

Reduction of Capital Assets through Depreciation - will reduce capital assets and Invested in Capital Assets, Net of Debt.

Current Year Impacts

Net position of the City's governmental activities increased by 19.8 percent in 2013 (\$85.70 million compared to \$71.54 million). Invested in Capital Assets, Net of Debt (which represents the amount reported for capital assets, net of accumulated depreciation, less debt issued to obtain those capital assets) increased 21.53 percent (\$82.37 million compared to \$67.78 million). This is due to an increase in capital assets, net of accumulated depreciation of \$14.34 million.

The net position for business-type activities increased by 14.37 percent in 2013 (\$52.59 million compared to \$45.98 million). Invested in Capital Assets, Net of Debt increased 12.85 percent (\$48.56 million compared to \$43.03 million).

The increases in both governmental and business-type activities are due to Capital Contributions as defined in the Financial Highlights above.

**City of Plano, Illinois**  
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Statement of Activities

Total primary governmental activities increased \$20.76 million. Governmental activities increased the City's net position by \$14.16 million and Business-Type-Activities increased \$6.60 million. Key elements of these increases are as follows:

**Table 2**  
**Changes in Net Position**  
**For the Fiscal Year Ended April 30, 2013 and 2012**  
(in millions)

	<u>Governmental</u>		<u>Business-Type</u>		<u>Total</u>	
	<u>Activities</u>		<u>Activities</u>		<u>Primary</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>Government</u>	<u>2012</u>
Revenue						
Program Revenues:						
Charges for Services	\$ 1.00	\$ 0.96	-	-	\$ 1.00	\$ 0.96
Sewer	-	-	1.42	1.28	1.42	1.28
Water	-	-	1.08	0.98	1.08	0.98
Operating Grants/Contributions	0.42	0.43	-	-	0.42	0.43
Capital Grants/Contributions	14.95	0.58	6.89	-	21.84	0.58
					-	
General Revenues						
Property Taxes	1.77	1.58	-	0.16	1.77	1.74
Other Taxes	3.61	3.26	-	-	3.61	3.26
Other	0.04	0.06	0.01	0.01	0.05	0.07
<b>Total Revenues</b>	<b>21.79</b>	<b>6.87</b>	<b>9.40</b>	<b>2.43</b>	<b>31.19</b>	<b>9.30</b>
Expenses						
General Government	2.32	2.17	-	-	2.32	2.17
Public Safety	1.69	1.75	-	-	1.69	1.75
Highway & Streets	2.38	2.60	-	-	2.38	2.60
Health & Welfare	0.75	0.78	-	-	0.75	0.78
Culture & Recreation	0.11	0.05	-	-	0.11	0.05
Interest on Debt	0.21	0.20	-	-	0.21	0.20
Sewer	-	-	1.85	1.79	1.85	1.79
Water	-	-	0.95	1.05	0.95	1.05
<b>Total Expenses</b>	<b>7.46</b>	<b>7.55</b>	<b>2.80</b>	<b>2.84</b>	<b>10.26</b>	<b>10.39</b>
Changes in Net Position before Transfers	14.33	(0.68)	6.60	(0.41)	20.93	(1.09)
Transfers	(0.17)	0.01	-	0.01	(0.17)	-
Change in Net Position	14.16	(0.67)	6.60	(0.40)	20.76	(1.09)
Net Position at Beginning of Year	71.54	72.21	45.99	46.39	117.53	118.60
Net Position at End of Year	<u>\$ 85.70</u>	<u>\$ 71.54</u>	<u>\$ 52.59</u>	<u>\$ 45.99</u>	<u>\$ 138.29</u>	<u>\$ 117.53</u>

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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There are seven basic impacts on revenues and expenses as reflected below:

Normal Impacts

Revenues

Economic Condition - which can reflect a declining, stable or growing economic environment and has a substantial impact on state income and sales taxes as well as public spending habits for building permits, user fees and volumes of consumption.

Increases/Decreases in City approved rates - while certain tax rates are set by statutes, the City Council has significant authority to impose and periodically increase/decrease rates (water, sewer, impact fees, building fees, etc.).

Changing Patterns in Intergovernmental and Grant Revenue - certain recurring revenues (state shared revenues, etc.) may experience significant changes periodically while non-recurring (or one time grants) are less predictable and often distorting in their impact on a year-to-year comparison.

Expenses

Introduction of New Programs - within the functional expense categories (Public Safety, Public Works, General Government, etc.) individual programs may be added or deleted to meet changing community needs.

Changes in Authorized Personnel - changes in service demand may cause the City Council to increase/decrease authorized staffing.

Salary Increases (annual adjustments and merit) - the ability to attract and retain human and intellectual resources requires the City to strive to approach a competitive salary range position in the marketplace.

Inflation - while overall inflation appears to be reasonably modest, the City is a major consumer of certain commodities such as supplies, fuels and parts. Some fluctuations may experience unusual commodity specific increases.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
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Current Year Impacts

Governmental Activities

Revenues:

The total revenues increased by \$14.92 million.

Charges for Services increased \$.04 million.

There were no significant changes in Operating grants/contributions.

Capital Grants/Contributions increased \$14.37 million. This is from the acceptance of Lakewood 6 infrastructure consisting of streets, sidewalks, storm sewers and street lights valued at \$14.95 million.

The general revenues, which consist of property, income, sales, and other taxes as well as investment earnings, increased \$0.52 million. Of this increase Property, Sales and Income taxes increased \$0.18 million, \$0.13 million and \$0.20 million respectively.

Expenses:

Overall Governmental expenses decreased \$0.09 million.

The City's General Government expenses increased \$0.15 million. This increase consists of a \$51,000 other post employment benefit expense, a \$55,675 building repair and a \$76,768 new equipment lease.

Public Safety decreased (\$0.06) million.

Highway and Streets decreased (\$0.22) million primarily due to a decrease in depreciation.

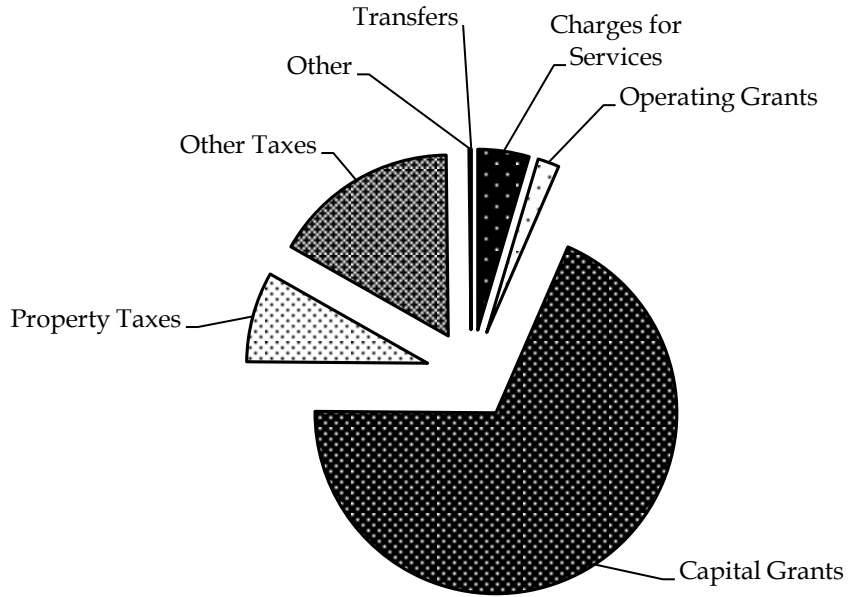
Health & Welfare decreases (\$0.03) million

Culture and Recreation increased \$0.06 million. This is due in part, to a Case tractor lease for \$76,797 in the Parks fund.

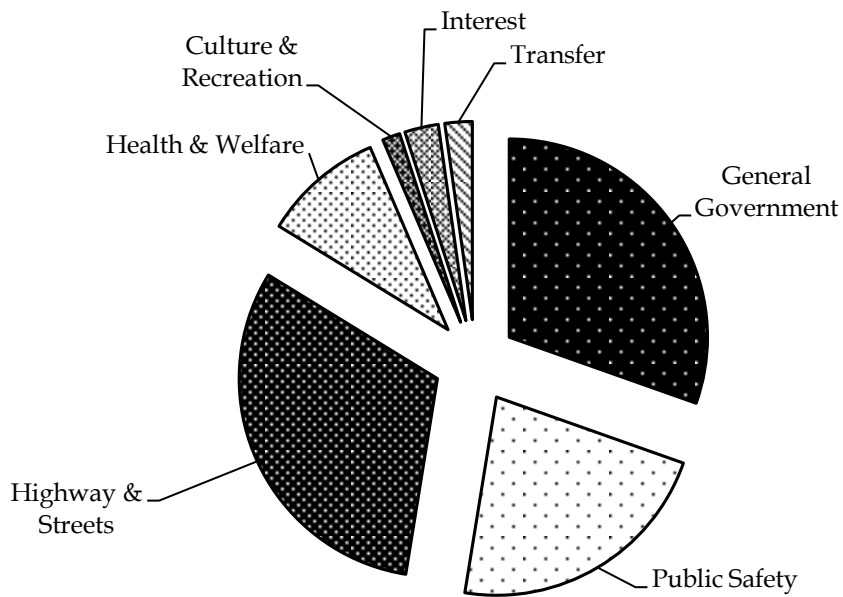
Interest on Debt increased \$0.01 million.

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**Revenues by Source-Governmental Activities**



**Expenses- Governmental Activities**





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Business-type Activities

Revenues:

Total revenues increased by \$6.97 million.

Charges for services as a whole were up \$0.24 million. Sewer showed an increase of \$0.14 million and Water showed an increase of \$0.10 million.

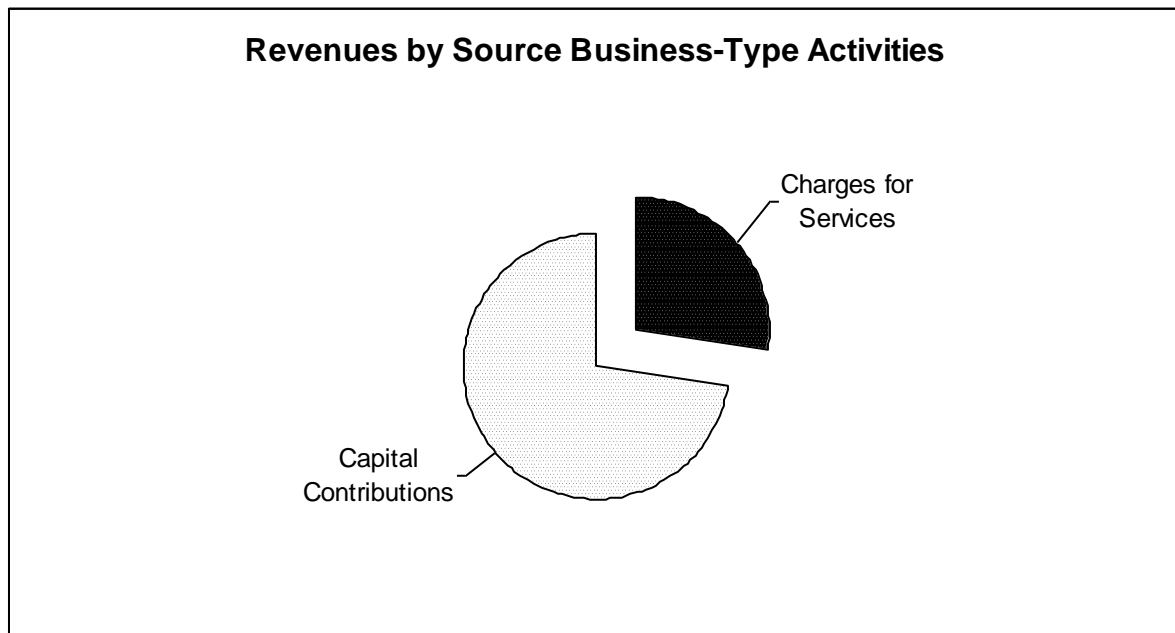
Capital Grants/Contributions increased \$6.89 million. The City recorded \$6.89 million in Developer Contributions from the acceptance of sewer and water mains.

Expenses:

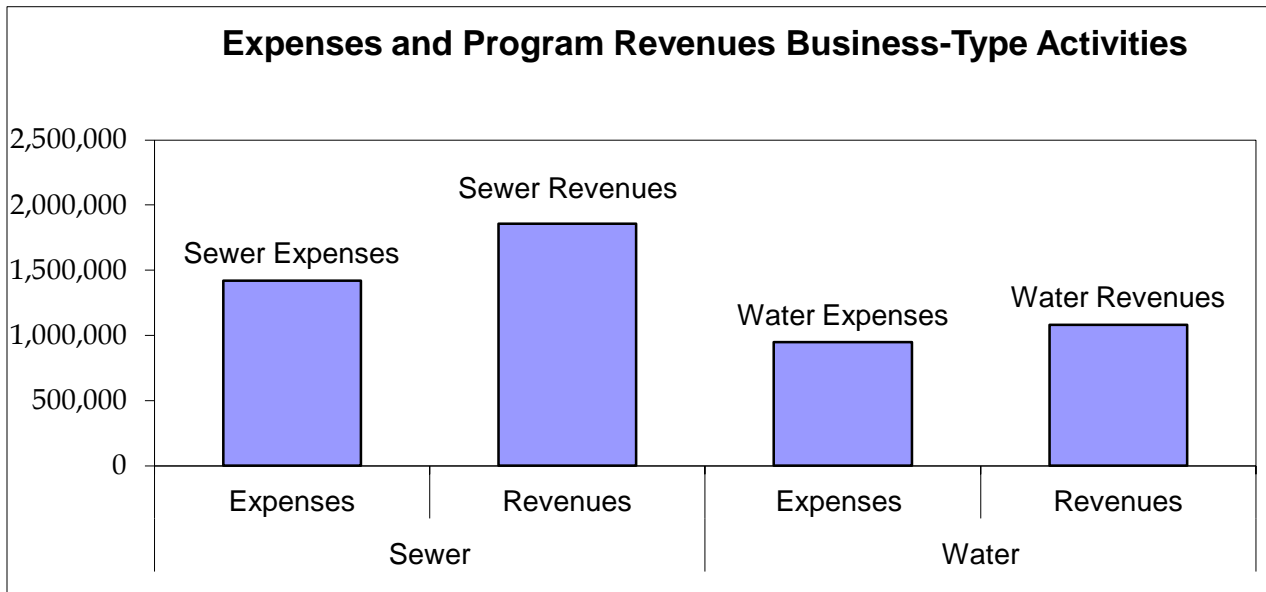
Total expenses decreased by (\$0.04) million.

Sewer expenses increased \$0.06 million.

Water expenses decreased (\$0.10) million.



**City of Plano, Illinois**  
Management's Discussion & Analysis  
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**FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The City of Plano's major governmental funds are the General Fund, Motor Fuel Tax Fund, Illinois Municipal Retirement Fund and Debt Service Fund. The City's non-major governmental fund is the Parks Fund. Generally speaking, a major fund meets the following criteria:

- Where total assets, liabilities, revenues or expenditures of that individual government fund are at least 10% of the corresponding element (assets, liabilities and so forth) for all government funds.

and

- The same element that met the 10 percent criterion in (a) is at least 5 percent of the corresponding element total for all governmental and enterprise funds combined.

Governmental Funds

The governmental funds are the City's primary operating funds, as well as the largest source of day-to-day delivery of services.

**City of Plano, Illinois**  
 Management's Discussion & Analysis  
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As the City completed the year, its governmental funds reported a combined fund balance of \$3.82 million, which is (\$0.4) million less than last year. Approximately 54 percent of this total amount (\$2.07 million) constitutes unassigned fund balance, which is available for use at the City's discretion. The remainder of the fund's balance consists of \$0.08 million in non-spendable prepaid items, \$1.59 million is restricted for special revenue funds and \$0.06 million is restricted for debt service.

Budgetary Highlights

The City of Plano operates under the Budget Ordinance process. The budget is adopted by the City Council and filed at the Kendall County Courthouse preceding May 1 of the budgeted fiscal year.

Historically, the City of Plano has taken a very conservative approach in developing its budgets. In October, the City Council amended the budget. The following table summarizes the amendments:

**All Funds**  
(in millions)

<u>Fund</u>	Original Budgeted <u>Revenue</u>	Amended Budgeted <u>Revenue</u>	<u>Actual</u>	Original Budgeted <u>Expenditure</u>	Amended Budgeted <u>Expenditure</u>	<u>Actual</u>
General	\$ 5.61	\$ 6.02	\$ 5.98	\$ 6.30	\$ 6.50	\$ 5.61
MFT	1.08	1.09	0.33	1.49	1.49	0.18
Parks	0.12	0.12	0.11	0.43	0.44	0.13
IMRF	0.43	0.43	0.41	0.42	0.42	0.40
Debt Service	0.05	0.05	0.05	0.57	0.57	0.57
Sewer	1.28	1.28	1.41	1.86	1.83	1.19
Water	0.96	0.96	1.08	1.07	1.08	0.74
	<u>\$ 9.53</u>	<u>\$ 9.95</u>	<u>\$ 9.37</u>	<u>\$ 12.14</u>	<u>\$ 12.33</u>	<u>\$ 8.82</u>

During the year, there was a negative \$0.58 million variance in revenues and a positive \$3.51 million variance in expenditures. Following are the key components of the changes for both sides of the chart.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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Governmental Funds

General Fund:

- Revenues were under budget (\$0.04) million.
- Expenditures were under budget (\$0.89) million
  - Administration (\$175,655)
    - Contingencies were not needed in FY 13
  - Building & Grounds (\$100,778)
    - Depot floor work delayed until FY 14
  - Insurance (\$95,521)
    - Health Insurance and Workers Comp were less than anticipated
  - Highway and Streets (\$59,783)
    - Contractual Services, Operations and Vehicle purchases were under budget
  - Capital Outlay (\$396,131)
    - Final construction payment for the new police building was delayed to fiscal 14.

Motor Fuel Tax Fund:

- Revenues were under budget (\$0.76) million
  - Intergovernmental Grants under budget (\$0.75) million
    - IKE/S. Hale St. grant proceeds were delayed until FY 14
- Expenditures were under budget (\$1.31) million
  - Route 34 Widening, IKE/St Hale St & James St. project completions were delayed until FY 14

Parks Fund:

- Expenditures were under budget (\$0.31) million
  - Parks in general did not need to spend any of its budget and capital projects were also delayed until FY 14.

Sewer Fund:

- Revenues were over budget \$0.13 million
  - User Fees \$0.14 million
    - Water & sewer usage was higher than anticipated
- Expenditures were under budget (\$0.64) million
  - Contractual Services (\$0.81) million
    - Equipment needs were less than anticipated and electricity rates were lower than budgeted.

**City of Plano, Illinois**  
 Management's Discussion & Analysis  
 April 30, 2013

Water Fund:

- Revenues were over budget \$0.12 million
  - User Fees \$0.11 million
    - Water & sewer usage was higher than anticipated
- Expenditures were under budget (\$0.29) million
  - Administration (\$19,046)
  - Transportation & Heavy Equipment (\$25,638)
  - Power & Pumping (\$118,844)
  - Treatment (\$24,271)
  - Distribution (\$61,094)
  - Ben street project (\$19,307)
  - SCADA (\$10,000)
  - Other (\$13,473)

Governmental Activities Change in Capital Assets

(Presented in millions)

	<u>Balance</u> <u>May 1 2012</u>	<u>Additions/</u> <u>Deletions</u>	<u>Balance</u> <u>April 30, 2013</u>
Non-Depreciable Assets:			
Land/CIP	\$ 18.65	\$ 2.42	\$ 21.07
Other Capital Assets:			
Infrastructure	65.95	8.82	74.77
Buildings/Improvements	1.03	3.73	4.76
Fixtures/Equipment	2.15	0.65	2.80
Total Other Capital Assets	69.13	13.20	82.33
Accum. Depreciation	14.75	1.27	16.02
Other Capital Assets, net	54.38	11.93	66.31
Capital Assets, net	<u>\$ 73.03</u>	<u>\$ 14.35</u>	<u>\$ 87.38</u>

At the end of fiscal year 2013, the City had combined total capital assets of \$87.38 million invested in a broad range of capital assets including police equipment, buildings, city facilities, streets and infrastructure. This amount represents a net increase (including additions and deletions) of \$14.35 million. The primary reason for the increase is from the acceptance of land and infrastructure from the Lakewood 6 development. See the notes to the financial statements for additional information on capital assets.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

Business-Type Activities Change in Capital Assets  
(Presented in millions)

	Balance <u>May 1, 2012</u>	Net Additions/ <u>Deletions</u>	Balance <u>April 30, 2013</u>
Non-Depreciable Assets:			
Land/CIP	\$ 1.00	\$ (0.59)	\$ 0.41
Other Capital Assets:			
Infrastructure	32.75	7.01	39.76
Buildings/Improvements	8.23	-	8.23
Fixtures/Equipment	9.55	0.18	9.73
Total Other Capital Assets	50.53	7.19	57.72
Accum. Depreciation	7.82	1.12	8.94
Other Capital Assets, net	42.71	6.07	48.78
Capital Assets, net	<u>\$ 43.71</u>	<u>\$ 5.48</u>	<u>\$ 49.19</u>

The business-type activities had combined total capital assets of \$49.19 million invested in infrastructure, buildings and equipment. This amount represents a net increase (including additions and deletions) of \$5.48 million. The primary reason for the increase is from the acceptance of land and infrastructure from the Lakewood 6 development. See the notes to the financial statements for additional information on capital assets.

**City of Plano, Illinois**  
 Management's Discussion & Analysis  
 April 30, 2013

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<u>Debt Outstanding</u>				
<u>General Obligation and Revenue Bonds</u>				
(Presented in millions)				
	<u>Governmental</u>		<u>Business-Type</u>	
	<u>Activities</u>		<u>Activities</u>	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
General Obligation				
Bonds:				
Series 2003	\$ 0.05	\$ 0.11	\$ -	\$ -
Series 2008	1.14	1.30	-	-
Series 2011	3.65	3.79	-	-
Total G.O. Bonds	<u>\$ 4.84</u>	<u>\$ 5.20</u>	<u>\$ -</u>	<u>\$ -</u>

At the end of the current fiscal year, the City had a total bonded debt of \$4.84 million. The debt is secured solely by future revenue sources. See the notes to the Financial Statements for additional information on the City's long-term obligations.

State statutes limit the amount of general obligation debt a governmental entity may issue to 8.625 percent of its total assessed valuation. The current debt limitation for the City is \$12.95 million, which is significantly in excess of the City's outstanding general obligation debt.

Economic Factors

The City's elected and appointed officials considered many factors when setting the fiscal year 2013 budget. One of those factors is the economy, and with the stabilizing and slight growth of the economy, the City has seen slight increases in the affected revenue streams. However, the City still closely monitors its core expenditures to ensure the delivery of its core services that the constituents have come to expect. Another factor considered is the rising cost of needed materials and supplies. Because of this, the City's fund balances continue to decline.

The City has also taken initiatives to build comradery within the community. We held our first Superfest to celebrate the filming of Superman, in downtown Plano. The City also implemented Safe Routes to School with the aid of grant money, in order to provide children safe passage to school. This was done with the organization of a bike rodeo, participation in international walk to school day and the purchase of two speed feedback trailers.

**City of Plano, Illinois**  
Management's Discussion & Analysis  
April 30, 2013

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Contacting the City's Financial Management

This financial report is designed to provide our citizens, customers, investors and creditors with a general knowledge of the City's finances and to demonstrate the City's accountability for the money it receives. Questions concerning this report or requests for additional financial information should be directed to the City Treasurer's Office, City of Plano, 17 East Main Street, Plano, Illinois 60545.



## **BASIC FINANCIAL STATEMENTS**

# City of Plano, Illinois

## Statement of Net Position

April 30, 2013

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	Governmental	Business-type	Total
	Activities	Activities	
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,433,920	\$ 3,041,636	\$ 6,475,556
Receivables			
Accounts	233,608	562,758	796,366
Property taxes	1,815,477	-	1,815,477
Intergovernmental taxes	824,734	-	824,734
Prepaid items	86,098	35,047	121,145
Net pension benefit	55,377	-	55,377
Land held for resale	-	574,963	574,963
Capital assets not being depreciated	21,067,841	413,826	21,481,667
Capital assets, net of accumulated depreciation	66,309,986	48,776,352	115,086,338
	<u>93,827,041</u>	<u>53,404,582</u>	<u>147,231,623</u>
Total assets			
<b>LIABILITIES</b>			
Current			
Accounts payable	498,488	80,487	578,975
Salaries and wages payable	109,513	17,104	126,617
Deposits payable	4,851	-	4,851
Accrued interest payable	63,359	-	63,359
Unearned revenues	1,963,804	-	1,963,804
Noncurrent liabilities			
Due within one year	438,968	42,167	481,135
Due in more than one year	5,046,984	676,627	5,723,611
	<u>8,125,967</u>	<u>816,385</u>	<u>8,942,352</u>
Total liabilities			
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	82,372,722	48,559,165	130,931,887
Restricted for enabling legislation	1,726,962	-	1,726,962
Unrestricted	1,601,390	4,029,032	5,630,422
	<u>85,701,074</u>	<u>52,588,197</u>	<u>138,289,271</u>
Total net position			

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The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**  
Statement of Activities  
For the Fiscal Year Ended April 30, 2013

<u>Functions/programs</u>	<u>Expenses</u>	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental activities				
General government	\$ 2,323,853	\$ 929,116	\$ 77,552	\$ 11,627,351
Public safety	1,690,106	71,008	9,081	-
Highway and streets	2,382,611	-	329,104	-
Health and welfare	747,274	-	-	-
Culture and recreation	115,409	-	-	3,327,064
Interest expense	209,228	-	-	-
Total governmental activities	7,468,481	1,000,124	415,737	14,954,415
Business-type activities				
Sewer	1,855,410	1,422,099	-	4,755,289
Water	946,041	1,082,302	-	2,140,116
Total business-type activities	2,801,451	2,504,401	-	6,895,405
Total functions/programs	\$ 10,269,932	\$ 3,504,525	\$ 415,737	\$ 21,849,820
		General revenues		
		Taxes - local		
		Property taxes		
		Other local taxes		
		Taxes - intergovernmental		
		Income taxes		
		Sales taxes		
		Other intergovernmental taxes		
		Miscellaneous		
		Interest income		
		Transfers		
		Total general revenues and transfers		
		Change in net position		
		Net position, beginning of year		
		Net position, end of year		

The accompanying notes are an integral part of this statement.

Net (Expense) Revenue and  
Changes in Net Position

Governmental Activities	Business-type Activities	Total
\$ 10,310,166	\$ -	\$ 10,310,166
(1,610,017)	-	(1,610,017)
(2,053,507)	-	(2,053,507)
(747,274)	-	(747,274)
3,211,655	-	3,211,655
(209,228)	-	(209,228)
8,901,795	-	8,901,795
-	4,321,978	4,321,978
-	2,276,377	2,276,377
-	6,598,355	6,598,355
8,901,795	6,598,355	15,500,150
1,766,254	-	1,766,254
676,574	-	676,574
1,092,359	-	1,092,359
1,561,617	-	1,561,617
283,219	-	283,219
37,876	-	37,876
6,365	5,476	11,841
(165,297)	-	(165,297)
5,258,967	5,476	5,264,443
14,160,762	6,603,831	20,764,593
71,540,312	45,984,366	117,524,678
\$ 85,701,074	\$ 52,588,197	\$ 138,289,271

**City of Plano, Illinois**  
**GOVERNMENTAL FUNDS**  
Balance Sheet  
April 30, 2013

	Major Funds			
	General	Motor Fuel Tax	Illinois Municipal Retirement	Debt Service
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,717,198	\$ 830,571	\$ 118,609	\$ 61,795
Accounts receivable	233,608	-	-	-
Property tax receivable	1,226,665	-	420,009	56,208
Intergovernmental receivables	775,689	46,276	2,769	-
Prepaid items	85,657	-	-	-
Total assets	<u>\$ 4,038,817</u>	<u>\$ 876,847</u>	<u>\$ 541,387</u>	<u>\$ 118,003</u>
<b>LIABILITIES</b>				
Accounts payable	\$ 392,286	\$ 104,147	\$ -	\$ -
Salaries and wages payable	108,925	-	-	-
Deposits payable	4,851	-	-	-
Unearned revenues	1,374,992	-	420,009	56,208
Total liabilities	<u>1,881,054</u>	<u>104,147</u>	<u>420,009</u>	<u>56,208</u>
<b>FUND BALANCES</b>				
Nonspendable - prepaid items	85,657	-	-	-
Restricted - special revenue funds	-	772,700	121,378	-
Restricted - debt service	-	-	-	61,795
Unassigned	2,072,106	-	-	-
Total fund balances	<u>2,157,763</u>	<u>772,700</u>	<u>121,378</u>	<u>61,795</u>
Total liabilities and fund balances	<u>\$ 4,038,817</u>	<u>\$ 876,847</u>	<u>\$ 541,387</u>	<u>\$ 118,003</u>

The accompanying notes are an integral part of this statement.

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<u>Nonmajor Fund - Parks</u>	<u>Total Governmental Funds</u>
\$ 705,747	\$ 3,433,920
-	233,608
112,595	1,815,477
-	824,734
<u>441</u>	<u>86,098</u>
<u>\$ 818,783</u>	<u>\$ 6,393,837</u>
\$ 2,055	\$ 498,488
588	109,513
-	4,851
<u>112,595</u>	<u>1,963,804</u>
<u>115,238</u>	<u>2,576,656</u>
441	86,098
703,104	1,597,182
-	61,795
<u>-</u>	<u>2,072,106</u>
<u>703,545</u>	<u>3,817,181</u>
<u>\$ 818,783</u>	<u>\$ 6,393,837</u>

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## City of Plano, Illinois

### Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

April 30, 2013

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Total fund balances - governmental funds	\$	3,817,181
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets, net of accumulated depreciation of \$16,024,348, used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		87,377,827
Long-term liabilities, including bonds payable, leases payable, interest payable, compensated absences, and net pension obligations, are not due and payable in the current period. Therefore, these liabilities are not reported in the current period and, consequently, are not reported in the governmental funds.		<u>(5,493,934)</u>
Net position - governmental activities	\$	<u><u>85,701,074</u></u>

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The accompanying notes are an integral part of this statement.

# City of Plano, Illinois

## GOVERNMENTAL FUNDS

### Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Fiscal Year Ended April 30, 2013

	Major Funds			
	General	Motor Fuel Tax	Illinois Municipal Retirement	Debt Service
Revenues				
Taxes				
Local	\$ 1,878,607	\$ -	\$ 398,289	\$ 53,436
Intergovernmental	2,923,376	329,104	13,819	-
Licenses, permits, and fees	44,449	-	-	-
Charges for services	892,320	-	-	-
Fines and forfeitures	63,355	-	-	-
Intergovernmental grants	86,283	-	-	-
Capital contributions	-	-	-	-
Miscellaneous	37,876	-	-	-
Investment income	3,040	682	468	1,274
Total revenues	5,929,306	329,786	412,576	54,710
Expenditures				
Current				
General government	1,825,224	-	397,294	-
Public safety	1,644,703	-	-	-
Highways and streets	939,931	276,088	-	-
Health and welfare	747,274	-	-	-
Culture and recreation	670	-	-	-
Capital outlay	682,487	-	-	-
Debt service				
Principal	-	-	-	360,000
Interest and fiscal charges	-	-	-	211,270
Total expenditures	5,840,289	276,088	397,294	571,270
Excess (deficiency) of revenues over expenditures	89,017	53,698	15,282	(516,560)
Other financing sources (uses)				
Proceeds from sale of capital equipment	11,635	-	-	-
Loan proceeds from capital leases	132,779	-	-	-
Transfers in	-	-	-	188,999
Transfers out	(354,296)	-	-	-
Total other financing sources (uses)	(209,882)	-	-	188,999
Net change in fund balances	(120,865)	53,698	15,282	(327,561)
Fund balance, beginning of year	2,278,628	719,002	106,096	389,356
Fund balance, end of year	\$ 2,157,763	\$ 772,700	\$ 121,378	\$ 61,795

The accompanying notes are an integral part of this statement.



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<u>Nonmajor Fund - Parks</u>	<u>Total Governmental Funds</u>
\$ 112,496	\$ 2,442,828
-	3,266,299
-	44,449
-	892,320
-	63,355
-	86,283
350	350
-	37,876
901	6,365
<u>113,747</u>	<u>6,840,125</u>
10,719	2,233,237
-	1,644,703
-	1,216,019
-	747,274
98,234	98,904
81,877	764,364
-	360,000
-	211,270
<u>190,830</u>	<u>7,275,771</u>
<u>(77,083)</u>	<u>(435,646)</u>
-	11,635
56,897	189,676
-	188,999
-	(354,296)
<u>56,897</u>	<u>36,014</u>
(20,186)	(399,632)
<u>723,731</u>	<u>4,216,813</u>
<u>\$ 703,545</u>	<u>\$ 3,817,181</u>

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## City of Plano, Illinois

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances  
of Governmental Funds to the Statement of Activities  
For the Fiscal Year Ended April 30, 2013

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Net change in fund balances - total governmental funds \$ (399,632)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which the capital outlays exceeded depreciation expense in the current period. 14,442,478

The net effect of the retirement of capital assets is to decrease net assets. (92,834)

The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, while the issuance of debt provides current financial resources. This is the net amount of financial resources provided by these transactions in the current fiscal year. 243,277

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (32,527)

Change in net position of governmental activities \$ 14,160,762

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The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**  
**PROPRIETARY FUNDS**  
Statement of Net Position  
April 30, 2013

	Major Funds		Total Proprietary Funds
	Sewer	Water	
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ 1,196,031	\$ 1,845,605	\$ 3,041,636
Accounts receivable	332,194	230,564	562,758
Prepaid items	16,003	19,044	35,047
Land held for resale	-	574,963	574,963
Total current assets	<u>1,544,228</u>	<u>2,670,176</u>	<u>4,214,404</u>
Capital assets			
Capital assets not being depreciated			
Land	-	195,326	195,326
Construction in progress	104,451	114,049	218,500
Capital assets, net of accumulated depreciation	<u>29,134,916</u>	<u>19,641,436</u>	<u>48,776,352</u>
Total capital assets	<u>29,239,367</u>	<u>19,950,811</u>	<u>49,190,178</u>
Total assets	<u>30,783,595</u>	<u>22,620,987</u>	<u>53,404,582</u>
<b>LIABILITIES</b>			
Current liabilities			
Accounts payable	39,213	41,274	80,487
Accrued salaries and wages payable	10,251	6,853	17,104
Long-term liabilities - current portion	8,785	33,382	42,167
Total current liabilities	<u>58,249</u>	<u>81,509</u>	<u>139,758</u>
Long-term liabilities, net of current portion	<u>89,766</u>	<u>586,861</u>	<u>676,627</u>
Total liabilities	<u>148,015</u>	<u>668,370</u>	<u>816,385</u>
<b>NET POSITION</b>			
Invested in capital assets, net of related debt	29,192,538	19,366,627	48,559,165
Unrestricted net assets	1,443,042	2,585,990	4,029,032
Total net position	<u>\$ 30,635,580</u>	<u>\$ 21,952,617</u>	<u>\$ 52,588,197</u>

The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**  
**PROPRIETARY FUNDS**  
Statement of Revenues, Expenses, and Changes in Net Position  
For the Fiscal Year Ended April 30, 2013

	Major Funds		Total Proprietary Funds
	Sewer	Water	
Operating revenues			
Charges for services	\$ 1,379,511	\$ 1,045,593	\$ 2,425,104
Penalties	42,257	34,851	77,108
Miscellaneous	331	1,858	2,189
 Total operating revenues	 <u>1,422,099</u>	 <u>1,082,302</u>	 <u>2,504,401</u>
Operating expenses			
Administration	205,992	184,640	390,632
Insurance	112,867	95,722	208,589
Waste water treatment plant (WWTP) operations	492,061	-	492,061
Sewer line operations	80,413	-	80,413
Lift stations			
Walmart	16,505	-	16,505
Foli	23,066	-	23,066
Klatt Street	16,006	-	16,006
Other wages - meters	38,547	40,890	79,437
Transportation and heavy equipment	-	22,726	22,726
Power and pumping	-	106,086	106,086
Treatment	-	44,198	44,198
Distribution	-	176,596	176,596
 Total operating expenses, before depreciation	 <u>985,457</u>	 <u>670,858</u>	 <u>1,656,315</u>
Depreciation	<u>869,484</u>	<u>264,583</u>	<u>1,134,067</u>
 Total operating expenses	 <u>1,854,941</u>	 <u>935,441</u>	 <u>2,790,382</u>
Operating income (loss)	<u>(432,842)</u>	<u>146,861</u>	<u>(285,981)</u>

(Continued)

The accompanying notes are an integral part of this statement.

# City of Plano, Illinois

## PROPRIETARY FUNDS

Statement of Revenues, Expenses, and Changes in Net Position (Continued)

For the Fiscal Year Ended April 30, 2013

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	Major Funds		Total Proprietary Funds
	Sewer	Water	
Nonoperating revenues (expenses)			
Investment income	\$ 2,570	\$ 2,906	\$ 5,476
Loss on sale of equipment	(469)	(10,600)	(11,069)
Total nonoperating revenues (expenses)	2,101	(7,694)	(5,593)
Capital contributions	4,755,289	2,140,116	6,895,405
Change in net position	4,324,548	2,279,283	6,603,831
Net position			
Beginning of year	26,311,032	19,673,334	45,984,366
End of year	\$ 30,635,580	\$ 21,952,617	\$ 52,588,197

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(Concluded)

The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**  
**PROPRIETARY FUNDS**  
Statement of Cash Flows  
For the Fiscal Year Ended April 30, 2013

	<u>Major Funds</u>		<u>Total Proprietary Funds</u>
	<u>Sewer</u>	<u>Water</u>	
Cash flows from operating activities			
Cash received from customers	\$ 1,408,401	\$ 1,130,841	\$ 2,539,242
Cash paid to suppliers	(595,621)	(358,041)	(953,662)
Cash paid to employees	(370,184)	(296,671)	(666,855)
Net cash provided by operating activities	<u>442,596</u>	<u>476,129</u>	<u>918,725</u>
Cash flows from capital and related financing activities			
Acquisition of capital assets	(209,280)	(87,901)	(297,181)
Loss on sale of equipment	(469)	(10,600)	(11,069)
Payments on capital leases and loans payable	(7,530)	(33,382)	(40,912)
Net cash used in capital and related financing activities	<u>(217,279)</u>	<u>(131,883)</u>	<u>(349,162)</u>
Cash flows from investing activities			
Interest on investments	2,570	2,906	5,476
Net cash provided by investing activities	<u>2,570</u>	<u>2,906</u>	<u>5,476</u>
Net increase in cash and cash equivalents	227,887	347,152	575,039
Cash and cash equivalents			
Beginning year	968,144	1,498,453	2,466,597
End of year	<u>\$ 1,196,031</u>	<u>\$ 1,845,605</u>	<u>\$ 3,041,636</u>

(Continued)

The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**  
**PROPRIETARY FUNDS**  
Statement of Cash Flows (Continued)  
For the Fiscal Year Ended April 30, 2013

	Major Funds		Total Proprietary Funds
	Sewer	Water	
Reconciliation of operating income (loss) to net cash provided by operating activities			
Operating income (loss)	\$ (432,842)	\$ 146,861	\$ (285,981)
Adjustments			
Depreciation	869,484	264,583	1,134,067
(Increase) decrease in assets			
Accounts receivable	(13,698)	48,539	34,841
Prepaid items and other	1,051	(715)	336
Increase (decrease) in liabilities			
Accounts payable	16,073	18,607	34,680
Salaries and wages payable	2,528	(1,746)	782
Total adjustments	875,438	329,268	1,204,706
Net cash provided by operating activities	\$ 442,596	\$ 476,129	\$ 918,725
Supplemental disclosure for noncash capital related activities			
Capital contributions	\$ 4,755,289	\$ 2,140,116	\$ 6,895,405
Capital assets purchased through capital leases	\$ 46,829	\$ -	\$ 46,829

(Concluded)

The accompanying notes are an integral part of this statement.

**City of Plano, Illinois**

FIDUCIARY FUNDS

Statement of Net Position

April 30, 2013

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	<u>Police Pension Fund</u>	<u>Special Purpose Trust Fund</u>
	<u>Police Pension</u>	<u>OPEB</u>
<b>ASSETS</b>		
Cash	\$ 121,105	\$ 201,341
Investments, at fair value		
Money market mutual funds	907,549	-
Certificates of deposit	758,697	-
U.S. Treasury securities	334,365	-
U.S. agencies	1,786,707	-
Interest receivable	17,552	-
Other receivable	9,238	-
Prepaid items	1,608	-
	<hr/>	<hr/>
Total assets	3,936,821	201,341
	<hr/>	<hr/>
<b>LIABILITIES</b>		
Accounts Payable	22,557	-
	<hr/>	<hr/>
Total liabilities	22,557	-
	<hr/>	<hr/>
<b>NET POSITION</b>		
Held in trust for police pension and OPEB	\$ 3,914,264	\$ 201,341
	<hr/> <hr/>	<hr/> <hr/>

A schedule of funding progress for the plan is presented following the notes to the financial statements.

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The accompanying notes are an integral part of this statement.



**City of Plano, Illinois**  
**FIDUCIARY FUNDS**  
Statement of Changes in Net Position  
For the Fiscal Year Ended April 30, 2013

	<u>Police Pension Fund</u>	<u>Special Purpose Trust Fund</u>
	<u>Police Pension</u>	<u>OPEB</u>
<b>ADDITIONS</b>		
Contributions		
Employer	\$ 258,156	\$ 62,000
Plan members	119,581	-
Transfer to establish OPEB trust fund	-	165,297
Total contributions	<u>377,737</u>	<u>227,297</u>
Investment income		
Interest	165,060	480
Less investment expense	<u>(16,300)</u>	<u>-</u>
Net investment income	<u>148,760</u>	<u>480</u>
Total additions	<u>526,497</u>	<u>227,777</u>
<b>DEDUCTIONS</b>		
Administration	14,979	400
Benefits	<u>123,577</u>	<u>26,036</u>
Total deductions	<u>138,556</u>	<u>26,436</u>
<b>CHANGE IN NET POSITION</b>	387,941	201,341
<b>NET POSITION</b>		
Beginning of year	<u>3,526,323</u>	<u>-</u>
End of year	<u>\$ 3,914,264</u>	<u>\$ 201,341</u>

The accompanying notes are an integral part of this statement.

# City of Plano, Illinois

## Notes to Financial Statements

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April 30, 2013

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# City of Plano, Illinois

## Notes to Financial Statements

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**City of Plano, Illinois**  
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# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Plano, Illinois, ("City") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP), as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The following is a summary of the City's significant accounting policies:

### 1. Reporting Entity

The financial statements include all the organizations, activities, boards, functions, and component units for which the City is financially accountable. Financial accountability is defined as the appointment of a voting majority of the component unit's board and either (1) the City's ability to impose its will over the component unit, or (2) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the City.

In conformity with GAAP, the City's Police Pension Fund has been included as a component unit in the City's basic financial statements. Although it is a separate legal entity, this fund exists to provide pension benefits for the City's police officers. Thus, its financial information has been blended with the City's basic financial statements.

### 2. Basis of Presentation

The City's basic financial statements consist of City-wide statements, including a statement of net position, a statement of activities, and fund financial statements, which provide a more detailed level of financial information. The City-wide focus is more on the sustainability of the City as an entity and the change in aggregate financial position resulting from activities of the fiscal period.

#### *City-wide Statements*

The statement of net position and the statement of activities display information about the City as a whole. In the City-wide statements of net position, both the governmental and business-type activities columns are presented on a consolidated basis.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### 2. Basis of Presentation (Continued)

These statements include the financial activities of the City, except for fiduciary activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The City-wide statement of activities reflects both the direct expenses and net cost of each function of the City's governmental activities and business-type activities. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges paid by the recipient for the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each government function or business segment is self-financing or draws from the general revenues of the City.

As a general rule, the effect of interfund activity has been eliminated from the City-wide financial statements. However, interfund services provided and used are not eliminated in the process of consolidation.

#### *Fund Financial Statements*

The financial transactions of the City are recorded in individual funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Separate statements for each fund category, governmental, proprietary, and fiduciary, are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are aggregated and presented as nonmajor funds. Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 3. New Accounting Pronouncement

The Governmental Accounting Standards Board (GASB) has issued Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* (GASB 63), which was adopted by the City, as of the fiscal year ended April 30, 2013. In the city-wide financial statements, the City is now required to report five elements on the statement of net position (formerly known as the statement of net assets), assets, deferred outflow of resources, liabilities, deferred inflows of resources, and net position (formerly known as net assets). The types of deferred outflows and inflows of resources to be reported currently consist of service concession arrangements and derivative instruments. As of April 30, 2013, the City has no deferred outflows or deferred inflows of resources.

#### 4. Measurement Focus and Basis of Accounting

The City-wide financial statements and fund financial statements for proprietary and fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means that all assets and liabilities (whether current or noncurrent) are included on the balance sheet, and the operating statements present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized when earned, if measurable, and expenses are recognized as incurred, regardless of the timing of related cash flows.

The City applies all GASB pronouncements and the Financial Accounting Standards Board (FASB) Codification issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The city prepares its budget on the cash basis of accounting.

The City has reported three categories of program revenues in the statement of activities: (1) charges for services, (2) program-specific operating grants and contributions, and (3) program specific capital grants. Program revenues are derived directly from the program itself or from external sources, such as the State of Illinois; they reduce the net cost of each function to be financed from the City's general revenues. For identifying the function to which a program revenue pertains, the determining factor for charges for services is which function generates the revenue. For grants and contributions, the determining factor is the function to which the revenues are restricted.

Eliminations have been made in the statement of net assets to remove the "grossing up" effect on assets and liabilities within the governmental activities column for amounts reported in the individual funds as interfund receivables, payables, and advances. Similarly, transfers between funds have been eliminated in the statement of activities. Amounts reported in the governmental funds as receivable from or payable to fiduciary funds have been reclassified in the statement of net assets as accounts receivable or payable to external parties.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 4. Measurement Focus and Basis of Accounting (Continued)

##### *Governmental Funds*

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenues accrued at the end of the year include charges for services, intergovernmental revenues, investment earnings, property taxes, sales taxes, and income taxes. All other revenue items are considered to be measurable and available only when cash is received by the City. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

When an expenditure/expense is incurred for purposes for which both restricted and unrestricted resources are available, the City's policy is to apply restricted resources first, then unrestricted resources, as needed.

Differences occur from the manner in which the governmental activities and the City-wide financial statements are prepared because of the inclusion of capital asset and long-term debt activity. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the City-wide statements and the statements for governmental funds.

The City reports the following major governmental funds:

General Fund - The General Fund is used to account for the general operations of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.

Motor Fuel Tax Fund - This fund accounts for the motor fuel taxes received from the State of Illinois and the projects performed with those funds.

Illinois Municipal Retirement Fund (IMRF) - This fund accounts for the City's portion of IMRF pension payments and is funded by property and replacement tax revenue.

Debt Service Fund - The Debt Service Fund is used to account for the City's accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs and is funded by property, sales tax, and utility tax revenues.



# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

---

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### 4. Measurement Focus and Basis of Accounting (Continued)

#### *Proprietary Funds*

Proprietary funds are used to account for activities similar to those found in the private sector. The measurement focus is on the determination of net income, financial position, and changes in financial position.

The City reports the following major proprietary funds:

Sewer Fund - This Fund accounts for the City's sewer enterprise. The fees collected are to be utilized for sewer purposes.

Water Fund - This Fund accounts for the City's water enterprise. The fees collected are to be utilized for water purposes.

#### *Fiduciary Fund*

The fiduciary funds are used to account for assets held on behalf of the Plano Police Pension Fund and the Other Postemployment Benefits Trust Fund.

#### *Other Governmental Fund*

In addition to the major funds mentioned above, the City has the following non-major governmental fund:

Parks Fund - The Parks Fund is used to account for the proceeds of specific revenue sources requiring separate accounting because of legal or regulatory provisions or administrative action.

### 5. Cash and Cash Equivalents

For purposes of the statement of cash flows, the City's proprietary funds consider all highly liquid investments with an original maturity of three months or less, when purchased, to be cash equivalents.

### 6. Investments

Investments are stated at fair value.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### 7. Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. At April 30, 2013, all interfund balances have been repaid.

### 8. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, and similar items), are reported in the applicable governmental or business-type activities columns in the City-wide financial statements. Capital assets are defined as having an estimated useful life greater than one year with an initial, individual cost over the following thresholds:

<u>Capital Assets</u>	<u>Threshold</u>
Land	\$ 25,000
Infrastructure	100,000
Building improvements	25,000 - 50,000
Fixtures and equipment	5,000 - 50,000

All capital assets are recorded at historical cost, or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Capital Assets</u>	<u>Useful Life</u>
Infrastructure	20 - 120 years
Building improvements	10 - 150 years
Fixtures and equipment	2 - 50 years

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

---

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 9. Compensated Absences

The liability for compensated absences (unused vacation and sick leave) of the City relating to employees of the governmental funds at April 30, 2013, in the amount of \$360,244, is recorded in the City-wide financial statements and is considered a long-term liability.

#### 10. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, losses on refunding of bonds and issuance costs, are deferred and amortized over the life of the applicable bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount or loss on refunding. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental funds recognize bond premiums and discounts, losses on refunding, and bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance cost and losses on refunding are reported as debt service expenditures.

Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

#### 11. Net Position / Fund Balances

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition and construction of improvements of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, state or federal laws, or regulations of other governments.

In the fund financial statements, governmental funds report five components of fund balance: nonspendable, restricted, committed, assigned, and unassigned.

- a. *Nonspendable* - includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. The nonspendable in form criteria includes items that are not expected to be converted to cash such as prepaid items.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

---

## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### 11. Net Assets / Fund Balances (Continued)

- b. *Restricted* - refers to amounts that are subject to outside restrictions such as creditors, grantors, contributors, laws and regulations of other governments, or imposed by law through enabling legislation. Special revenue funds are by definition restricted for those specified purposes.
- c. *Committed* - refers to amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City's highest level of decision making authority (the City Council). The City Council commits fund balances by passing a resolution or ordinance. Amounts committed cannot be used for any purpose unless the City removes or changes the specific use by taking the same type of formal action it employed to previously commit those funds.
- d. *Assigned* - refers to amounts that are constrained by the City's intent to be used for a specific purpose, but are neither restricted or committed. Intent may be expressed by the City Council or the individual the Council delegates the authority to assign amounts to be used for specific purposes.
- e. *Unassigned* - refers to all spendable amounts not contained in the other four classifications described above. In funds other than the general fund, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

Unless specifically identified, expenditures act to reduce restricted balances first, then committed balances, next assigned balances, and finally they act to reduce unassigned balances. Expenditures for a specifically identified purpose will act to reduce the specific classification of fund balance that is identified.

Governmental fund balances reported on the fund financial statements at April 30, 2013 are as follows:

The nonspendable fund balance in the General and Parks Fund consists of \$85,657 and \$441, respectively, for prepaid items. The remaining restricted and unassigned fund balances are for the purpose of the funds as described in Note A-4.

### 12. Interfund Transactions

Quasi-external transactions between funds are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it that are properly applicable to another fund are recorded as an expenditure or expense in the reimbursing fund and as reductions of expenditures or expenses in the fund that is reimbursed. All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### 13. Use of Estimates

Management of the City has made certain estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures/expenses during the period. Actual results could differ from those estimates.

## NOTE B - RECONCILIATION OF CITY-WIDE AND FUND FINANCIAL STATEMENTS

### 1. Explanation of Certain Differences Between the Governmental Funds Balance Sheet and the City-Wide Statement of Net Position

The financial report includes a reconciliation of the balance sheet of governmental funds to the statement of net assets. One element of that reconciliation explains that “Long-term liabilities, including bonds payable, leases payable, interest payable, compensated absences, and net pension obligations, are not due and payable in the current period. Therefore, these liabilities are not reported in the current period and, consequently, are not reported in the governmental funds.”

The details of this difference are as follows:

Bonds payable	\$ (4,835,000)
Unamortized bond premium	(10,724)
Lease payable	(170,105)
Compensated absences payable	(360,244)
Net pension benefit	55,377
Net other postemployment benefit obligation	<u>(109,879)</u>
Total long-term liabilities payable	(5,430,575)
Accrued interest payable	<u>(63,359)</u>
Net adjustment to reduce fund-balance total, governmental funds, to arrive at net position – governmental activities.	<u><u>\$ (5,493,934)</u></u>

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

---

## NOTE B - RECONCILIATION OF CITY-WIDE AND FUND FINANCIAL STATEMENTS

(Continued)

### 2. Explanation of Certain Differences Between the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances and the City-Wide Statement of Activities

The financial report includes a reconciliation of the statement of revenues, expenditures, and changes in fund balances of governmental funds to the statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense."

The details of this difference are as follows:

Depreciation expense	\$ (1,423,463)
Capital outlay, including \$14,954,415 in contributions	<u>15,865,941</u>
Net increase in net position	<u>\$ 14,442,478</u>

Another element of that reconciliation states that "The net effect of the retirement of capital assets is to decrease net position."

The details of this difference are as follows:

Retirement of capital assets	\$ (242,047)
Reduction of accumulated depreciation	<u>149,213</u>
Net decrease in net position	<u>\$ (92,834)</u>

Another element of that reconciliation states that "The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, while the issuance of debt provides current financial resources. This is the net amount of financial resources provided by these transactions in the current fiscal year."

The details of this difference are as follows:

Repayment of principal of long-term debt	\$ 360,000
Issuance of debt	(189,676)
Reduction of capital lease payable	<u>72,953</u>
Net increase in net position	<u>\$ 243,277</u>

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE B - RECONCILIATION OF CITY-WIDE AND FUND FINANCIAL STATEMENTS

(Continued)

### 2. Explanation of Certain Differences Between the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances and the City-Wide Statement of Activities (Continued)

Another element of that reconciliation states that "Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds."

The details of this difference are as follows:

Increase in other postemployment benefits payable	\$ (59,063)
Increase in compensated absences payable	(17,201)
Decrease in net pension obligation	41,695
Decrease in unamortized bond premium	595
Decrease in accrued interest payable	<u>1,447</u>
Net increase in net position	<u>\$ (32,527)</u>

## NOTE C - CASH AND INVESTMENTS

The City maintains a cash and investments pool that is available for use by all funds, except the police pension trust fund. Each fund type's equity in this pool is displayed on the combined balance sheet as "cash." The deposits and investments of the Police Pension Trust Fund are held separately from those of other funds.

The carrying amount of cash, excluding the Pension Trust Fund, was \$6,676,897 at April 30, 2013, while the bank balances were \$6,660,375.

The carrying amount of cash in the OPEB Special Purpose Trust Fund was \$201,341 at April 30, 2013. The cash and investments are included in the City's cash and investment pool, and are subject to the same investment policy and risk management policies as the remaining cash and investment pool, as described above.

The City's investment policy is in line with state statutes. The investments that the City may purchase are limited by Illinois law to the following: (1) securities that are fully guaranteed by the U.S. government as to principal and interest; (2) certain U.S. government agency securities; (3) interest bearing savings accounts, interest-bearing certificates of deposit or time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act; (4) short-term discount obligations of corporations organized in the United States with assets exceeding \$500,000,000; (5) interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation or school district; (6) fully collateralized repurchase agreements; (7) the State Treasurer's Illinois and Prime Funds; and (8) money market mutual funds and certain other instruments.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE C - CASH AND INVESTMENTS (Continued)

#### 1. Interest Rate Risk

The City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than one year, from the date of purchase. Reserve funds may be invested in securities exceeding one or two years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. The investment period must be approved by the City Council.

#### 2. Credit Risk

The City's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

The Illinois Funds, a state investment pool, was rated AAA by Standard & Poor's. The State Treasurer is the regulatory oversight agency for the pool and the State Treasurer is audited by the Illinois Auditor General to ensure that all state statutes are being followed. Each member owns a prorated share of each investment or deposit, which is held in the name of the fund. The fair value of the position in the external investment pool is the same as the value of the pool shares.

#### 3. Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City's investment policy requires collateral on certificates of deposit. In order to anticipate market changes and provide a level of security for all funds, the collateralization level is to be 102% of market value and accrued interest.

#### 4. Concentration of Credit Risk

With the exception of the U.S. Treasury securities, certificates of deposit, and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single type of security or with a single financial institution.



# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE C - CASH AND INVESTMENTS (Continued)

The Plano Police Pension Fund is authorized to invest in bonds, notes, and other obligations of the U.S. government; corporate debentures and obligations; insured mortgage notes and loans; common and preferred stocks; stock options; and other investment vehicles, as set forth in the Illinois Compiled Statutes. Investments in mutual funds are allowed when net assets are over \$2,500,000.

The Plano Police Pension Fund's policy is to maintain long-term focus on its investment decision-making process. Specifically, the Fund's benefit liabilities extend many years into the future. As such, the investment focus should be on long-term results.

At April 30, 2013, the Plano Police Pension Fund's carrying amount and bank balance of cash was \$121,105 and \$122,505, respectively. All account balances at banks were insured by the Federal Deposit Insurance Corporation (FDIC).

As of April 30, 2013, the Plano Police Pension Fund has the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (In Years)			
		Less than 1	1 - 5	6 - 10	Greater than 10
U.S. treasury securities	\$ 334,365	\$ 54,942	\$ 97,590	\$ 181,833	\$ -
U.S. agencies	1,786,707	201,704	1,444,283	44,875	95,845
Certificates of Deposit	758,697	300,156	458,541	-	-
Money market					
mutual funds	907,549	907,549	-	-	-
Investments	<u>\$ 3,787,318</u>	<u>\$ 1,464,351</u>	<u>\$ 2,000,414</u>	<u>\$ 226,708</u>	<u>\$ 95,845</u>

#### 1. Interest Rate Risk

The Plano Police Pension Fund does not limit interest rate risk through its investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE C - CASH AND INVESTMENTS (Continued)

### 2. Credit Risk

The Plano Police Pension Fund's general investment policy is to apply the prudent-person rule. Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments. Also, according to the provisions of the Illinois Compiled Statutes, fixed income purchases shall be limited to obligations issued or guaranteed as to principal and interest by the U.S. government or any agency or instrumentality thereof, or to corporate and municipal issues. All securities shall be of "investment grade" quality; that is, at the time of purchases, rated no lower than "A". The Board, at its discretion, may impose a higher standard on an individual investment manager basis as circumstances or investment objectives dictate.

Credit ratings for the Plano Police Pension Fund's investments in debt securities at April 30, 2013 (excluding investments in U.S. Treasuries, which are not considered to have credit risk) are as follows:

<u>Investment Type</u>	<u>S&amp;P Rating</u>	<u>Moody's Rating</u>	<u>Percentage Invested In Debt Securities</u>
U.S. Agencies	AA-	Aaa	100%

### 3. Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Plano Police Pension Fund will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

### 4. Concentration of Credit Risk

The Plano Police Pension Fund limits the amount the Pension Fund may invest in any one asset class. The Board of Trustees reviews the asset allocation targets at least every three years taking into consideration applicable statutes, actual rate of return of the Pension Fund, the long-term nature of the asset pool, and the cash flow needs of the Pension Fund.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

### NOTE D - PROPERTY TAXES

Property taxes for 2012 attach as an enforceable lien on January 1, 2012, on property values assessed as of the same date. Taxes are levied by December 31 of the fiscal year (by passage of the Tax Levy Ordinance). Tax bills are prepared by the County, are issued on or about May 1 and are payable in two installments on or about June 1 and September 1. The county collects such taxes and remits them periodically. No allowance for uncollectible taxes has been provided, as this reflects actual collection experience.

### NOTE E - CAPITAL ASSETS

A summary of capital asset activity for the year ended April 30, 2013 was as follows and includes capital asset contributions from a developer, reported at the City-wide level only, of \$14,954,415:

#### 1. Governmental Activities

	<u>Beginning Balance</u>	<u>Increases / Transfers</u>	<u>Decreases / Transfers</u>	<u>Ending Balance</u>
Capital assets not being depreciated				
Land	\$ 14,571,160	\$ 6,224,251	\$ -	\$ 20,795,411
Construction in progress	4,077,292	924,316	4,729,178	272,430
Total capital assets not being depreciated	<u>18,648,452</u>	<u>7,148,567</u>	<u>4,729,178</u>	<u>21,067,841</u>
Capital assets being depreciated				
Infrastructure	65,954,733	8,881,749	61,037	74,775,445
Buildings and improvements	1,026,048	3,729,531	-	4,755,579
Fixtures and equipment	2,149,048	835,272	181,010	2,803,310
Total capital assets being depreciated	<u>69,129,829</u>	<u>13,446,552</u>	<u>242,047</u>	<u>82,334,334</u>
Less accumulated depreciation				
Infrastructure	13,233,753	1,193,921	26,042	14,401,632
Buildings and improvements	417,616	77,031	-	494,647
Fixtures and equipment	1,098,729	152,511	123,171	1,128,069
Total accumulated depreciation	<u>14,750,098</u>	<u>1,423,463</u>	<u>149,213</u>	<u>16,024,348</u>
Total capital assets being depreciated, net	<u>54,379,731</u>	<u>12,023,089</u>	<u>92,834</u>	<u>66,309,986</u>
Governmental activities capital assets, net	<u>\$ 73,028,183</u>	<u>\$ 19,171,656</u>	<u>\$ 4,822,012</u>	<u>\$ 87,377,827</u>

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

**NOTE E - CAPITAL ASSETS (Continued)**

**2. Business-type Activities**

	Beginning Balance	Increases / Transfers	Decreases / Transfers	Ending Balance
Capital assets not being depreciated				
Land	\$ 195,326	\$ -	\$ -	\$ 195,326
Construction in progress	803,722	252,973	838,195	218,500
<b>Total capital assets not being depreciated</b>	<b>999,048</b>	<b>252,973</b>	<b>838,195</b>	<b>413,826</b>
Capital assets being depreciated				
Infrastructure	32,746,670	7,019,006	9,679	39,755,997
Building and improvements	8,234,443	-	-	8,234,443
Fixtures and equipment	9,547,221	194,908	10,656	9,731,473
<b>Total capital assets being depreciated</b>	<b>50,528,334</b>	<b>7,213,914</b>	<b>20,335</b>	<b>57,721,913</b>
Less accumulated depreciation				
Infrastructure	3,358,062	355,738	4,767	3,709,033
Building and improvements	903,460	154,406	-	1,057,866
Fixtures and equipment	3,559,238	623,923	4,499	4,178,662
<b>Total accumulated depreciation</b>	<b>7,820,760</b>	<b>1,134,067</b>	<b>9,266</b>	<b>8,945,561</b>
<b>Total capital assets being depreciated, net</b>	<b>42,707,574</b>	<b>6,079,847</b>	<b>11,069</b>	<b>48,776,352</b>
<b>Business-type activities capital assets, net</b>	<b>\$ 43,706,622</b>	<b>\$ 6,332,820</b>	<b>\$ 849,264</b>	<b>\$ 49,190,178</b>

**3. Depreciation**

Governmental activities	Depreciation
General government	\$ 28,073
Public safety	115,597
Highways and streets	1,263,504
Culture and recreation	16,289
<b>Total depreciation expense - governmental activities</b>	<b>\$ 1,423,463</b>

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

### NOTE E - CAPITAL ASSETS (Continued)

#### 3. Depreciation (Continued)

<u>Business-Type Activities</u>	
Sewer	\$ 869,485
Water	<u>264,583</u>
Total depreciation expense - business-type activities	<u>\$ 1,134,068</u>

#### 4. Construction Commitments

The City has certain contracts for several construction projects that were in progress at April 30, 2013. Future commitments under these contracts were approximately \$580,000 and will be paid for out of various funds.

### NOTE F - LONG-TERM LIABILITIES

#### 1. Changes in Long-Term Liabilities

The following is a summary of the City's long-term debt balances and transactions for the year ended April 30, 2013:

	<u>Beginning Balance</u>	<u>Additions/ Issuances</u>	<u>Retirements</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental activities					
General obligation (G.O.) bonds:					
Series 2003	\$ 105,000	-	50,000	\$ 55,000	\$ 55,000
Series 2008	1,300,000	-	165,000	1,135,000	170,000
Series 2011	3,790,000	-	145,000	3,645,000	145,000
Bond premium	<u>11,319</u>	<u>-</u>	<u>595</u>	<u>10,724</u>	<u>-</u>
Total G.O. bonds	5,206,319	-	360,595	4,845,724	370,000
Dump truck lease	53,382	132,779	53,053	133,108	50,922
Case tractor lease	-	56,897	19,900	36,997	18,046
Compensated absences	343,043	360,244	343,043	360,244	-
Other postemployment benefits obligation	<u>50,816</u>	<u>70,721</u>	<u>11,658</u>	<u>109,879</u>	<u>-</u>
Total governmental activities long-term liabilities	<u>\$ 5,653,560</u>	<u>\$ 620,641</u>	<u>\$ 788,249</u>	<u>\$ 5,485,952</u>	<u>\$ 438,968</u>

**City of Plano, Illinois**

Notes to Financial Statements

April 30, 2013

**NOTE F - LONG-TERM LIABILITIES (Continued)**

1. Changes in Long-Term Liabilities (Continued)

	Beginning Balance	Additions/ Issuances	Retirements	Ending Balance	Due Within One Year
<b>Business-type activities</b>					
<u>Water Fund</u>					
IEPA loan payable	\$ 205,855	\$ -	\$ 11,127	\$ 194,728	\$ 11,127
<b>Public Water Supply</b>					
<b>Loan Program</b>					
loan payable	411,710	-	22,255	389,455	22,255
<b>Compensated</b>					
absences	37,639	36,060	37,639	36,060	\$ -
<b>Total Water Fund</b>					
long-term liabilities	655,204	36,060	71,021	620,243	33,382
 <u>Sewer Fund</u>					
Wheel loader lease	54,359	-	54,359	-	-
Skid steer lease	-	46,829	-	46,829	8,785
Compensated absences	50,803	51,722	50,803	51,722	-
<b>Total Sewer Fund</b>					
long-term liabilities	105,162	98,551	105,162	98,551	8,785
 <b>Total business-type</b>					
activities long-term liabilities	\$ 760,366	\$ 134,611	\$ 176,183	\$ 718,794	\$ 42,167

**City of Plano, Illinois**

Notes to Financial Statements

April 30, 2013

**NOTE F - LONG-TERM LIABILITIES (Continued)**

**2. General Long-Term Liabilities**

At April 30, 2013, general long-term debt is comprised of the following:

	<u>Principal Outstanding</u>
<b>General Obligation Bonds, Series 2003</b>	
On January 1, 2003, the City issued \$465,000 in general obligation bonds with interest rates ranging from 4.15% to 5.50%. Interest is payable semiannually on June 1 and December 1, and the bonds mature serially in amounts ranging from \$25,000 to \$55,000 on December 1 of each year through December 1, 2013. The debt is paid from the Debt Service Fund, funded by property tax revenue.	\$ 55,000

The annual payments to amortize the outstanding general obligation bonds, Series 2003, including current portions, as of April 30, 2013, are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ <u>55,000</u>	\$ <u>2,392</u>	\$ <u>57,392</u>

	<u>Principal Outstanding</u>
<b>General Obligation Bonds, Series 2008</b>	
On August 1, 2008, the City issued \$1,900,000 in general obligation bonds to refund the general obligation bonds, Series 1999A, with interest rates ranging from 2.92% to 4.03%. Interest is payable semiannually on August 1 and February 1, and the bonds mature serially in amounts ranging from \$150,000 to \$205,000 on February 1 of each year through February 1, 2019. The debt is paid from the Debt Service Fund, funded by sales tax revenue.	\$ <u>1,135,000</u>

**City of Plano, Illinois**

Notes to Financial Statements

April 30, 2013

NOTE F - LONG-TERM LIABILITIES (Continued)

2. General Long-Term Liabilities (Continued)

The annual payments to amortize the outstanding general obligation bonds, Series 2008, including current portions, as of April 30, 2013, are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 170,000	\$ 44,040	\$ 214,040
2015	175,000	37,785	212,785
2016	185,000	31,187	216,187
2017	195,000	24,065	219,065
2018	205,000	16,421	221,421
2019	<u>205,000</u>	<u>8,262</u>	<u>213,262</u>
	<u>\$ 1,135,000</u>	<u>\$ 161,760</u>	<u>\$ 1,296,760</u>

Principal  
Outstanding

General Obligation Bonds, Series 2011

On June 1, 2011, the City issued \$4,000,000 in general obligation bonds, with interest rates ranging from 1.65% to 5.50%. Interest is payable semiannually on January 1 and June 1, and the bonds mature serially in amounts ranging from \$145,000 to \$290,000 on January 1 of each year through January 1, 2031. The debt is paid from the Debt Service Fund, funded by utility tax revenue.

\$ 3,645,000

The annual payments to amortize the outstanding general obligation bonds, Series 2011, including current portions, as of April 30, 2013, are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 145,000	\$ 153,290	\$ 298,290
2015	145,000	150,825	295,825
2016	145,000	147,925	292,925
2017	150,000	144,518	294,518
2018	160,000	140,543	300,543
2019 - 2031	<u>2,900,000</u>	<u>1,125,088</u>	<u>4,025,088</u>
	<u>\$ 3,645,000</u>	<u>\$ 1,862,189</u>	<u>\$ 5,507,189</u>



# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE F - LONG-TERM LIABILITIES (Continued)

#### 2. General Long-Term Liabilities (Continued)

Total general long-term G.O. bonded debt \$ 4,835,000

#### 3. Enterprise Fund Long-Term Liabilities

At April 30, 2013, enterprise fund long-term debt is comprised of the following:

	<u>Principal Outstanding</u>
<b>IEPA Loan Payable</b>	
In January 2010, the City entered into an agreement with the Illinois Environmental Protection Agency (IEPA) for the IEPA to provide a note payable to the City in the amount of \$433,964 to be used for water treatment plant construction costs. Semi-annual principal payments are due on February 15 and October 15 each year. The loan is noninterest-bearing.	\$ <u>194,728</u>
<b>Public Water Supply Loan Program Loan payable</b>	
In January 2010, the City entered into an agreement with the Illinois Environmental Protection Agency (IEPA) for the IEPA to provide a note payable to the City under the Public Water Supply Loan Program in the amount of \$433,963 to be used for water treatment plant construction costs. Semi-annual principal payments are due on February 15 and October 15 each year. The loan is noninterest-bearing.	\$ <u>389,455</u>

#### 4. Dump Truck Leases

On October 21, 2009, the City entered into an agreement to purchase a dump truck with a total cost of \$132,854. The City financed the purchase to be repaid in 5 annual installments of \$26,491, including interest at 5.03%, through October 2014. The debt is paid from the General Fund.

On July 27, 2012, the City entered into an agreement to purchase a dump truck with a total cost of \$132,779. The City financed the purchase to be repaid in 5 annual installments of \$29,185, including interest at 3.23%, through July 2016. The debt is paid from the General Fund.

#### 5. Case Tractor Lease

On June 12, 2012, the City entered into an agreement to purchase a case tractor with a total cost of \$56,897. The City financed the purchase to be repaid in three annual installments of \$19,900, at an interest rate of 5.01%, through June 2014. The debt is paid from the General Fund.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE F - LONG-TERM LIABILITIES (Continued)

#### 6. Wheel Loader Lease

On October 13, 2008, the City entered into an agreement to purchase a wheel loader with a total cost of \$127,788. The City financed the purchase to be repaid in five annual installments of \$18,358, at an interest rate of 4.50%, through February 2013. The debt is paid from the Sewer Fund, and was paid in full as of April 30, 2013.

#### 7. Skid Steer Lease

On October 11, 2012, the City entered into an agreement to purchase a skid steer with a total cost of \$46,829. The City financed the purchase to be repaid in five annual installments of \$10,284, at an interest rate of 3.20%, through October 2017. The debt is paid from the Sewer Fund.

#### 8. Compensated Absences

The City has recorded \$360,244 and \$87,782 in the governmental and business-type funds, respectively, for accumulated vacation and sick leave benefits. The governmental amounts will be paid from the General Fund. The business-type amounts are recorded in the Sewer and Water Funds and are expected to be paid from these Funds.

### NOTE G - TRANSFERS

The following transfers were made from the General Fund during the year to provide assistance to the Debt Service Fund for principal and interest payments and establish the OPEB Special Purpose Trust Fund for postemployment benefits paid.

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds		
General Fund	\$ -	\$ 354,296
Debt Service	188,999	-
Special Purpose Trust Fund - OPEB	<u>165,297</u>	<u>          </u>
 Total all funds	 354,296	 354,296
 Amounts eliminated during GASB 34 adjustments	 <u>(188,999)</u>	 <u>(188,999)</u>
 Total transfers as shown on the statement of activities	 <u>\$ 165,297</u>	 <u>\$ 165,297</u>

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE H - EMPLOYEE RETIREMENT SYSTEMS

### 1. Illinois Municipal Retirement Fund

#### (a) Plan Description

The City's defined benefit pension plan for regular employees provides retirement and disability benefits, postretirement increases, and death benefits to plan members and beneficiaries. The City's plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent, multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at [www.imrf.org](http://www.imrf.org).

#### (b) Funding Policy

As set by state statute, the City's regular plan members are required to contribute 4.5 percent of their annual covered salary. The statute requires the City to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate for calendar year 2012 was 11.50 percent of annual covered payroll. The employer also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

#### (c) Annual Pension Cost

For the calendar year ending 2012, the City's required contributions for pension cost for the regular plan were \$170,452.

#### Trend Information

<u>Actuarial Valuation Date</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
12/31/12	\$ 170,452	100%	\$ -
12/31/11	164,314	100%	-
12/31/10	160,447	94%	9,404

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE H - EMPLOYEE RETIREMENT SYSTEMS (Continued)

#### 1. Illinois Municipal Retirement Fund (Continued)

##### (c) Annual Pension Cost (Continued)

The required contribution for 2012 was determined as part of the December 31, 2010, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2010, included (a) 7.5 percent investment rate of return (net of administrative and direct investment expenses), (b) projected salary increases of 4.00% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 10% per year depending on age and service, attributable to seniority/merit, and (d) post retirement benefit increases of 3% annually. The actuarial value of the employer regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. The employer regular plan's unfunded actuarial accrued liability at December 31, 2010 is being amortized as a level percentage of projected payroll on an open 30 year basis.

##### (d) Funding Status and Funding Progress

As of December 31, 2012, the most recent actuarial valuation date, the Regular plan was 80.46 percent funded. The actuarial accrued liability for benefits was \$4,587,652 and the actuarial value of assets was \$3,691,322, resulting in an underfunded actuarial accrued liability (UAAL) of \$896,330. The covered payroll for calendar year 2012 (annual payroll of active employees covered by the plan) was \$1,482,192 and the ratio of the UAAL to the covered payroll was 60 percent.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

#### 2. Plano Police Pension Fund

##### (a) Plan Description

Police-sworn personnel are covered by the Police Pension Plan, which is a defined benefit single-employer pension plan. Although this is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois State Statutes and may be amended only by the Illinois legislature. The City accounts for the plan as a pension trust fund.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE H - EMPLOYEE RETIREMENT SYSTEMS (Continued)

### 2. Plano Police Pension Fund (Continued)

#### (a) Plan Description (Continued)

At April 30, 2013, the Police Pension Plan membership consisted of:

	<u>Members</u>
Retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits but not yet receiving them	6
Current employees	
Vested	0
Nonvested	<u>19</u>
 Total membership	 <u><u>25</u></u>

The following is a summary of the Police Pension Plan as provided for in the Illinois State Statutes. The Police Pension Plan provides retirement benefits as well as death and disability benefits. Covered employees attaining the age of 50 or more with 20 or more years of creditable service are entitled to receive an annual retirement benefit equal to one half of the salary attached to the rank held on the last day of service, or for one year prior to the last day, whichever is greater. The annual benefit shall be increased by 2.5% of such salary for each additional year of service over 20 years up to 30 years, and 1% of such salary for each additional year of service over 30 years, to a maximum of 75% of such salary. Employees with at least eight years but less than 20 years of credited service may retire at or after age 60 and receive a reduced benefit.

The monthly benefit of a police officer who retired with 20 or more years of service after January 1, 1977 shall be increased annually following the first anniversary date of retirement, and be paid upon reaching the age of at least 55 years, by 3% of the original pension and 3% simple interest annually thereafter.

#### (b) Funding Policy

State-mandated police employees are required to contribute 9.91% of their base salary to the plan. If an employee leaves covered employment with less than 20 years of service, accumulated employee contributions may be refunded without accumulated interest. The City is required to contribute the remaining amounts necessary to finance the plan, as actuarially determined by an enrolled actuary. By the year 2033, the City's contributions must accumulate to the point where the past service cost for the plan is fully funded. This calculation is based upon a level percent amortization for a closed period. Administrative costs are financed through investment earnings.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE H - EMPLOYEE RETIREMENT SYSTEMS (Continued)

### 2. Plano Police Pension Fund (Continued)

#### (c) Funding Status and Funding Progress

As of April 30, 2013, the City's annual pension cost was \$216,461. The police pension plan was 83.44 percent funded. The actuarial accrued liability for benefits was \$4,637,207, and the actuarial value of assets was \$3,628,798, resulting in underfunded actuarial accrued liability (UAAL) of \$1,008,409. The covered payroll (annual payroll of active employees covered by the plan) was \$1,208,597, and the ratio of the UAAL to the covered payroll was 83.44 percent.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

#### (d) Summary of Significant Accounting Policies and Plan Asset Matters

##### *Basis of Accounting*

The financial statements are prepared using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which employee services are performed. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. No stand-alone statements are issued for the defined benefit pension plan.

##### *Method Used to Value Investments*

Fixed-income securities are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Investment income is recognized when earned. Gains and losses on sales and exchanges of fixed-income securities are recognized on the transaction date.

#### (e) Contributions and Reserves

The City's annual pension cost and net pension benefit of the Police Pension Funds are estimated below and are as follows:

**City of Plano, Illinois**

Notes to Financial Statements

April 30, 2013

**NOTE H - EMPLOYEE RETIREMENT SYSTEMS (Continued)**

2. Plano Police Pension Fund (Continued)

(e) Contributions and Reserves (Continued)

Annual required contribution	\$	216,461
Annual pension cost		216,461
Contributions made		<u>(258,156)</u>
Decrease in net pension obligation		(41,695)
Net pension benefit at May 1, 2012		(13,682)
Adjustment to net pension obligation as of May 1, 2012		<u>-</u>
Net pension benefit at April 30, 2013	\$	<u><u>(55,377)</u></u>

*Significant Investments*

The Police Pension Fund had no investments, other than those issued or guaranteed by the U.S. government, which represent 5.0% or more of net assets.

Three-Year Trend Information - Police Pension Trust Fund

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation (Benefit)
04/30/13	\$ 216,461	119.26%	\$ (55,377)
04/30/12	211,942	122.20%	(13,682)
04/30/11	193,980	103.49%	31,044

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE H - EMPLOYEE RETIREMENT SYSTEMS (Continued)

#### 2. Plano Police Pension Fund (Continued)

##### *Actuarial Assumptions and Notes*

The actuarial assumptions included (a) 7.25% investment rate of return, (b) projected salary increases of 1.12% to 4.86% a year plus a 2.50% inflation rate, and (c) cost of living increases of 4.50% a year. The actuarial notes included (a) valuation date of May 1, 2012 (b) actuarial cost method of entry age normal, (c) amortization method of level percentage closed, (d) remaining amortization period of 27 years, and (e) asset valuation method of smoothed market.

### NOTE I - OTHER POSTEMPLOYMENT BENEFITS (OPEB)

#### 1. Plan Description

The City's Employee Benefit Plan (the Plan) is a single-employer defined benefit healthcare plan funded and administered by the City. The Plan provides healthcare coverage at 100% of the active premium rate. The state of Illinois requires IMRF employers who offer health insurance to their active employees to offer the same health insurance to disabled members, retirees, and surviving spouses at the same premium rate as for active employees. Therefore, an implicit rate subsidy exists for retirees (that is, the difference between the premium rate charged to retirees for the benefit and the estimated rate that would be applicable to those retirees if that benefit were acquired for them as a separate group) resulting from the participation in postemployment healthcare plans that cover both active employees and retirees. The City established the OPEB Trust fund in its fiscal year ending April 30, 2013 to accumulate the funds for future retiree health plan benefits. The contributions made to the fund are based on actuarial projections.

In addition, the City provides employer-paid single health insurance for the City's Police Chief, Lieutenant, and all other full-time, nonunion employees. Police officers and sergeants are not eligible to receive health care benefits after retirement. An eligible employee must be at least 55 years of age on the effective date of their retirement with 10 full years of service and 5 years of continuous service immediately prior to retirement. The City pays up to 50% of the insurance premium per month covering the lifetime of the eligible employee. As of April 30, 2012, the date of the last valuation, the total of 2 employees are eligible for this benefit. During fiscal year 2013, the City paid \$26,436 for the benefits.



# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE I - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

### 1. Plan Description (Continued)

At April 30, 2013, membership in the Plan consisted of the following:

	<u>Members</u>
Retirees and beneficiaries receiving benefits	1
Terminated plan members entitled to but not yet receiving benefits	1
Active plan members	
Vested	8
Nonvested	<u>22</u>
 Total membership	 <u><u>32</u></u>

### 2. Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City Council. The required contribution is based on projected pay-as-you-go financing requirements. For fiscal year 2013, the City contributed \$62,000 to the plan, which is held in the Other Postemployment Benefits Special Purpose Trust Fund.

### 3. Annual OPEB Cost and Net OPEB Obligation

The City's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC) of the employer. The contribution represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and to amortize any unfunded actuarial liabilities or funding excess over a period not to exceed thirty years. The following table shows the estimated components of the City's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the City's net OPEB obligation to the City's Employee Benefit Plan.

**City of Plano, Illinois**

Notes to Financial Statements

April 30, 2013

**NOTE I - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)**

3. Annual OPEB Cost and Net OPEB Obligation (Continued)

Annual Required Contribution (ARC)	\$	67,164
Interest on net OPEB obligation		3,557
Adjustment to annual required contribution		-
Annual OPEB cost		<u>70,721</u>
Contributions made		<u>11,658</u>
Increase in OPEB obligation		59,063
 Net OPEB obligation at May 1, 2012		<u>50,816</u>
 Net OPEB obligation at April 30, 2013	\$	<u><u>109,879</u></u>
 Service cost	\$	29,769
Amortization		<u>37,395</u>
 Annual required contribution	\$	<u><u>67,164</u></u>

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation (benefit) is as follows:

Trend Information - Other Postemployment Benefits

<u>Fiscal</u> <u>Year</u> <u>Ending</u>		<u>Annual</u> <u>OPEB</u> <u>Cost</u>	<u>Percentage</u> <u>of OPEB</u> <u>Contributed</u>		<u>Net OPEB</u> <u>Obligation</u> <u>(Benefit)</u>
4/30/2013	\$	70,721	16.48%	\$	109,879
4/30/2012		67,190	17.40%		50,816
4/30/2011		58,080	100.00%		(4,716)

4. Funding Policy and Actuarial Assumptions

The funded status and funding progress of the Plan as of April 30, 2012, most recent actuarial valuation, were as follows:

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE I - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

#### 4. Funding Policy and Actuarial Assumptions (Continued)

Actuarial accrued liability (AAL)	\$	657,282
Actuarial value of plan assets		<u>160,764</u>
Unfunded actuarial accrued liability (UAAL)	\$	<u><u>496,518</u></u>
Funded ratio (actuarial value of plan assets/AAL)		<u><u>24.46%</u></u>
Covered payroll (active plan members)	\$	<u><u>2,628,271</u></u>
UAAL as a percentage of covered payroll		<u><u>18.89%</u></u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The actuarial assumptions included (a) 7.00% investment rate of return and (b) healthcare inflation rate of 9.00% a year. The actuarial value of assets was not determined, as the City has not advance funded its obligation. The plan's underfunded actuarial accrued liability is being amortized as a level of percentage of projected payroll on a closed basis. The remaining amortization period at April 30, 2013 was 29 years.

### NOTE J - RISK MANAGEMENT

The City is exposed to various risks related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. In order to cover these risks, the City participates in the Illinois Municipal League Risk Management Association (IMLRMA). The City is liable for up to \$500 a year deductible for each loss that occurs other than natural disasters and \$25,000 for each natural disaster loss that occurs and includes \$100,000 in contingencies in lieu of natural disasters.

# City of Plano, Illinois

## Notes to Financial Statements

April 30, 2013

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### NOTE J - RISK MANAGEMENT (Continued)

The City policy is to record any related expenditures in the year in which they are notified and pay the assessment. The amount of coverage has not decreased nor have the amounts of settlements exceeded coverage in any of the past three years.

### NOTE K - SPECIAL SERVICE AREA

In March 2004, September 2004, March 2005, May 2006, May 2007, and May 2009, the City created Special Service Areas, for the Lakewood Springs Subdivision. The special service areas were created to pay for various improvements including roads, curbs and gutters, street lights, storm sewers, sanitary sewers, drainage and detention areas, water mains grading, engineering, soil tests, site clearing and tree removal, erosion control measures, and all other improvements permitted to be financed through a Special Service Area. Bonds for the special service areas were issued to pay for these improvements. Amounts remaining outstanding at April 30, 2013 are \$8,067,000, \$7,595,000, \$8,121,000, \$7,014,000, \$9,252,000, and \$6,952,000, respectively. The City is in no manner obligated to repay the special assessment debt. Property owners within the area will be assessed a tax to repay the debt. Kendall County will function as an agent for the property owners by collecting and forwarding assessments to special assessment debtholders. If appropriate, the County may begin foreclosures on properties having delinquent payments.

### NOTE L - RESTRICTIONS FOR ENABLING LEGISLATION

The City-wide statement of net position reports net position restricted by enabling legislation which consist of the following:

Road maintenance (motor fuel tax)	\$ 772,700
Park service	703,545
Audit service	4,185
Illinois Municipal Retirement Fund service	<u>121,378</u>
	<u>\$ 1,601,808</u>

### NOTE M - CONTINGENCIES

#### 1. Grants

Amounts received or receivable from grantors are subject to audit and adjustment by the grantors. Any disallowed claims, including amounts already collected, may constitute liabilities of the applicable funds. This amount, if any, of the expenditures which may be disallowed by the grantor cannot be determined at this time. The City believes that there is no liability.

# City of Plano, Illinois

Notes to Financial Statements

April 30, 2013

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## NOTE M - CONTINGENCIES (Continued)

### 2. Litigation

The City has pending legal proceedings that, in the opinion of management, are ordinary routine matters incidental to the normal business conducted by the City. In the opinion of management, the outcome is neither probable nor estimable, and the ultimate dispositions of such proceedings are not expected to have a material adverse effect on the City's net assets or activities.

## NOTE N - SUBSEQUENT EVENTS

Management has evaluated subsequent events through September 16, 2013, the date that these financial statements were available to be issued. Management has determined that no events or transactions have occurred subsequent to the balance sheet date that require disclosure in the financial statements.

**REQUIRED SUPPLEMENTARY INFORMATION**

**City of Plano, Illinois**  
**ILLINOIS MUNICIPAL RETIREMENT FUND**  
Schedule of Funding Progress  
Required Supplementary Information  
April 30, 2013

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/12	\$ 3,691,322	\$ 4,587,652	\$ 896,330	80.46 %	\$ 1,482,192	60.47 %
12/31/11	3,353,955	4,298,988	945,033	78.02	1,418,944	66.60
12/31/10	3,041,191	3,857,982	816,791	78.83	1,403,737	58.19
12/31/09	2,712,918	3,553,905	840,987	76.34	1,408,181	59.72
12/31/08	2,423,148	3,187,734	764,586	76.01	1,384,490	55.23
12/31/07	2,504,963	2,809,550	304,587	89.16	1,306,033	23.32
12/31/06	2,155,897	2,451,480	295,583	87.94	1,175,419	25.15
12/31/05	1,963,885	2,238,493	274,608	87.73	1,071,555	25.63
12/31/04	1,748,508	2,033,880	285,372	85.97	933,496	30.57
12/31/03	1,590,406	1,642,070	51,664	96.85	805,340	6.42

On a market-value basis, the actuarial value of the assets as of December 31, 2012 is \$3,784,590. On a market basis, the funded ratio would be 82.50%.

The actuarial value of assets and accrued liability cover active and inactive members who have service credit with the City of Plano. They do not include amounts of retirees. The actuarial accrued liability for retirees is 100% funded.

**City of Plano, Illinois**  
**PLANO POLICE PENSION FUND**  
Schedules of Funding Progress and Employer Contributions  
April 30, 2013

Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	Percentage of Covered Payroll ((b-a)/c)
05/01/2012	\$ 3,628,798	\$ 4,637,207	\$ 1,008,409	78.25	\$ 1,208,597	83.44 %
05/01/2011	3,632,000	4,422,904	790,904	82.12	1,146,406	68.99
05/01/2010	3,221,995	3,885,992	663,997	82.91	1,199,321	55.36
05/01/2009	2,916,452	3,504,905	588,453	83.21	1,101,923	53.40
05/01/2008	2,644,476	2,880,637	236,161	91.80	1,111,875	21.24
05/01/2007	2,415,197	2,623,250	208,053	92.07	764,734	27.21

Employer Contributions

Fiscal Year Ended	Annual Required Contribution (a)	Total Employer Contribution (b)	Percentage Contributed (b/a)
04/30/2013	\$ 216,461	\$ 258,156	119.26 %
04/30/2012	211,942	258,996	122.20
04/30/2011	209,728	216,792	103.37
04/30/2010	193,884	147,372	76.01
04/30/2009	132,400	135,029	101.99
04/30/2008	121,223	137,393	113.34



**City of Plano, Illinois**  
**OTHER POSTEMPLOYMENT BENEFITS**  
 Schedule of Funding Progress  
 Required Supplementary Information  
April 30, 2013

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Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
4/30/2013	\$ -	\$ NA	\$ NA	NA %	\$ NA	NA %
4/30/2012	160,764	657,282	496,518	24.46	2,628,271	18.89
4/30/2011	-	NA	NA	NA	NA	NA
4/30/2010	-	NA	NA	NA	NA	NA
4/30/2009	-	376,409	376,409	NA	2,400,000	15.68

NA = Not available

The City implemented GASB 45 as of its fiscal year ended April 30, 2009. It is the City's policy to obtain an actuarial valuation every two years.

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance

#### Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Taxes				
Local	\$ 1,872,955	\$ 1,872,955	\$ 1,877,488	\$ 4,533
Intergovernmental	2,583,737	2,720,351	2,965,355	245,004
Licenses and permits	43,100	44,200	44,674	474
Charges for services	830,600	835,100	889,084	53,984
Fines and forfeitures	60,050	61,050	63,355	2,305
Intergovernmental grants	160,839	109,221	83,354	(25,867)
Investment income	7,800	6,500	3,040	(3,460)
Miscellaneous revenue	34,638	37,638	38,588	950
Total revenues collected	<u>5,593,719</u>	<u>5,687,015</u>	<u>5,964,938</u>	<u>277,923</u>
Expenditures paid				
Current				
General government	2,064,765	2,199,575	1,802,091	397,484
Public safety	1,680,322	1,683,994	1,625,329	58,665
Highways and streets	955,650	1,001,234	941,451	59,783
Health and welfare	747,000	747,000	745,330	1,670
Culture and recreation	300	800	500	300
Total current	<u>5,448,037</u>	<u>5,632,603</u>	<u>5,114,701</u>	<u>517,902</u>
Capital outlay				
Buildings	-	-	-	-
Public safety vehicles	25,000	31,764	26,131	5,633
Public safety operating equipment	-	9,685	7,307	2,378
Building improvements	-	-	-	-
Parking lots	48,720	-	-	-
Infrastructure				
Storm sewer mains	28,000	28,000	21,676	6,324
Sidewalks	80,000	80,000	76,193	3,807

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance

#### Budget to Actual - Budgetary Basis (Continued)

For the Fiscal Year Ended April 30, 2012

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Expenditures paid (continued)				
Capital outlay (continued)				
Infrastructure (continued)				
Bridges	\$ 40,000	\$ 40,000	\$ 4,902	\$ 35,098
Safe routes to school	58,698	58,698	30,671	28,027
High Street parking lot	-	48,940	48,940	-
New equipment, civil defense sirens	19,000	19,000	-	19,000
Total capital outlay	299,418	316,087	215,820	100,267
Police building	548,379	548,379	281,646	266,733
Total expenditures paid	6,295,834	6,497,069	5,612,167	884,902
(Deficiency) of revenues				
collected over expenditures paid	(702,115)	(810,054)	352,771	1,162,825
Other financing sources (uses)				
Proceeds from sale of equipment and vehicles	20,000	11,635	11,635	-
Transfers in from other funds	326,825	326,825	326,825	-
Transfers out to other funds	(515,824)	(515,824)	(515,824)	-
Total other financing sources (uses)	(168,999)	(177,364)	(177,364)	-
Change in fund balance	\$ (871,114)	\$ (987,418)	175,407	\$ 1,162,825
Adjust to modified accrual			(296,272)	
Net change in fund balance			(120,865)	
Fund balance				
Beginning of year			2,278,628	
End of year			\$ 2,157,763	

(Concluded)

## City of Plano, Illinois

### MOTOR FUEL TAX FUND

#### Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance

#### Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Intergovernmental taxes				
Motor fuel tax allotment	\$ 334,000	\$ 334,000	\$ 327,381	\$ (6,619)
Intergovernmental grants				
IKE / S. Hale	750,000	753,697	3,697	(750,000)
Investment income	200	250	682	432
Total revenues collected	1,084,200	1,087,947	331,760	(756,187)
Expenditures paid				
Highways and streets				
Contractual				
Operations supplies-salt	120,000	120,000	50,019	69,981
Professional services				
Route 34 widening	128,000	128,000	-	128,000
Center Street	46,000	46,000	39,141	6,859
Safe routes to school				
Engineering	25,000	25,000	69,179	(44,179)
Construction	60,000	60,000	-	60,000
South Hale Street				
Engineering	25,000	25,000	16,060	8,940
Construction	885,000	885,000	-	885,000
North James Street				
Engineering	25,000	25,000	1,239	23,761
Construction	175,000	175,000	-	175,000
Total professional services	1,369,000	1,369,000	125,619	1,243,381
Total expenditures paid	1,489,000	1,489,000	175,638	1,313,362
Change in fund balance	\$ (404,800)	\$ (401,053)	156,122	\$ 557,175
Adjust to modified accrual			(102,424)	
Net change in fund balance			53,698	
Fund balance				
Beginning of year			719,002	
End of year			\$ 772,700	

**City of Plano, Illinois**  
**ILLINOIS MUNICIPAL RETIREMENT FUND**  
Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Taxes				
Local				
Property taxes	\$ 407,200	\$ 407,200	\$ 398,289	\$ (8,911)
Intergovernmental				
Replacement taxes	<u>17,756</u>	<u>17,756</u>	<u>12,987</u>	<u>(4,769)</u>
Total taxes	<u>424,956</u>	<u>424,956</u>	<u>411,276</u>	<u>(13,680)</u>
Investment income	<u>350</u>	<u>250</u>	<u>467</u>	<u>217</u>
Total revenues collected	<u>425,306</u>	<u>425,206</u>	<u>411,743</u>	<u>(13,463)</u>
Expenditures paid				
General government				
IMRF participants	185,000	185,000	176,046	8,954
Social security	<u>235,000</u>	<u>235,000</u>	<u>221,247</u>	<u>13,753</u>
Total expenditures paid	<u>420,000</u>	<u>420,000</u>	<u>397,293</u>	<u>22,707</u>
Change in fund balance	\$ <u>5,306</u>	\$ <u>5,206</u>	14,450	\$ <u>9,244</u>
Adjust to modified accrual			<u>832</u>	
Net change in fund balance			15,282	
Fund balances				
Beginning of year			<u>106,096</u>	
End of year			\$ <u><u>121,378</u></u>	

## **City of Plano, Illinois**

### Notes to Required Supplementary Information

April 30, 2013

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#### NOTE A - BUDGETS

Budgets are adopted by the City Council on the cash basis of accounting. Debt payments, including principal payments, are budgeted in the proprietary funds. Annual budgets are adopted for the General Fund, Motor Fuel Tax Fund, Parks Fund, Police Pension Fund, OPEB Trust Fund, Illinois Municipal Retirement Fund, Debt Service Fund, Sewer Fund, and Water Fund. All annual budgets lapse at fiscal year-end.

In the event the budget needs to be amended, a majority of the voting members must approve the amended budget in a regular council meeting.

The legal level of control (level at which expenditures may not exceed budget) is at the department level. The City Council is not allowed to add, delete, or change the approved budget without creating an amendment to the budget.

All departments of the City submit requests for appropriations so that a budget may be prepared. The budget is prepared by fund, function, and activity for all funds, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year.

The proposed budget is presented to the City Council for review. The City Council holds public hearings and may add to, subtract from, or change budgets, but may not change the form of the budget.

Actual amounts reflect revenues and expenditures recorded on the cash basis, which is the City's budgetary basis. Expenditures have been presented at the "function" level, the level of budgetary control.

There were several amendments to the current fiscal year original budget. The final amendment was approved by the City Council on October 22, 2012.

**OTHER SUPPLEMENTARY INFORMATION**

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Revenues Collected and Other Financing Sources -

#### Budget to Actual - Budgetary Basis

#### For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Taxes				
Local taxes				
Property taxes				
City	\$ 961,000	\$ 961,000	\$ 977,115	\$ 16,115
Other	229,955	229,955	224,918	(5,037)
Telecommunications tax	241,000	249,000	243,748	(5,252)
Gas utility tax	118,000	110,000	101,427	(8,573)
Electric utility tax	323,000	323,000	330,280	7,280
Total local taxes	1,872,955	1,872,955	1,877,488	4,533
Intergovernmental taxes				
Sales tax	1,460,000	1,520,000	1,555,760	35,760
Replacement tax	43,586	40,000	38,962	(1,038)
Illinois income tax	870,651	950,651	1,144,125	193,474
Illinois use tax	157,000	157,000	172,921	15,921
Road and bridge tax	52,500	52,500	51,293	(1,207)
Hotel tax	-	200	174	(26)
Video gaming tax	-	-	2,120	2,120
Total intergovernmental taxes	2,583,737	2,720,351	2,965,355	245,004
Total taxes	4,456,692	4,593,306	4,842,843	249,537
Licenses and permits				
Permits and inspections	15,000	15,000	11,546	(3,454)
Pull tabs-annual state license fee	1,500	1,500	1,005	(495)
Disposal license	600	600	450	(150)
Liquor license	18,800	18,800	22,058	3,258
Tobacco license	700	700	700	-
Business licenses	3,500	4,600	5,200	600
Vending machine license	3,000	3,000	3,715	715
Total licenses and permits	43,100	44,200	44,674	474

(Continued)



# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Revenues Collected and Other Financing Sources -

#### Budget to Actual - Budgetary Basis

#### For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
<b>Revenues collected (continued)</b>				
Charges for services				
Cable television	\$ 88,000	\$ 88,000	\$ 87,007	\$ (993)
Developer fees - reimbursements	-	-	61,320	61,320
Disposal fees	732,000	732,000	731,446	(554)
Disposal stickers	9,000	9,000	1,658	(7,342)
Filing and plat fees	1,000	1,000	700	(300)
Accident and record reports	600	600	633	33
Rents and leases	-	4,500	6,320	1,820
Total charges for services	830,600	835,100	889,084	53,984
Fines and forfeitures				
Fines				
Animal	50	50	-	(50)
Parking	5,500	5,500	7,170	1,670
DUI	1,000	2,000	3,234	1,234
Traffic	36,000	36,000	38,075	2,075
Mowing	500	500	200	(300)
Penalties	17,000	17,000	14,676	(2,324)
Total fines and forfeitures	60,050	61,050	63,355	2,305
Intergovernmental grants				
DCCA grant - COPS	8,400	8,400	6,152	(2,248)
Intergovernmental agreements	47,311	44,236	44,237	1
Civil defense sirens	-	-	1,000	1,000
Other grants	105,128	56,585	31,965	(24,620)
Total intergovernmental grants	160,839	109,221	83,354	(25,867)
Investment income				
Interest	6,000	6,000	2,088	(3,912)
Interest - road and bridge	1,800	500	952	452
Total investment income	7,800	6,500	3,040	(3,460)

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Revenues Collected and Other Financing Sources -

#### Budget to Actual - Budgetary Basis

#### For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected (continued)				
Miscellaneous revenue collected				
Miscellaneous income	\$ 10,000	\$ 10,000	\$ 14,191	\$ 4,191
Telephone franchise and refunds	11,100	11,100	11,700	600
Recycling rebate	7,200	7,200	4,745	(2,455)
State income training - law enforcement	4,838	4,838	-	(4,838)
DARE program	1,500	1,500	-	(1,500)
Community meals for seniors	-	3,000	7,599	4,599
Kendall area transit	-	-	353	353
Total miscellaneous revenue collected	34,638	37,638	38,588	950
Total revenues collected	5,593,719	5,687,015	5,964,938	277,923
Other financing sources				
Transfers in from other funds	326,825	326,825	326,825	-
Proceeds from sale of equipment and vehicles	20,000	11,635	11,635	-
Total other financing sources	346,825	338,460	338,460	-
Total revenues collected and other financing sources	\$ 5,940,544	\$ 6,025,475	\$ 6,303,398	\$ 277,923

(Concluded)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
General government				
Administration				
Personnel services				
Wages	\$ 324,180	\$ 318,880	\$ 315,155	\$ 3,725
Benefits paid - OPEB	51,000	51,000	51,000	-
Total personnel services services	375,180	369,880	366,155	3,725
Professional services				
Legal	1,000	4,000	3,197	803
City attorney	3,000	3,000	1,981	1,019
Consulting	4,000	4,000	-	4,000
Expense reimbursement - TIF	8,500	8,500	-	8,500
Codification	3,000	3,000	2,584	416
Audit	20,552	20,552	20,282	270
Community relations	500	500	760	(260)
Total professional services	40,552	43,552	28,804	14,748
Contractual services				
Officials' bonds, fiduciary insurance, and notary expense	2,000	2,000	40	1,960
Drug testing	1,000	1,000	715	285
Maintenance and repair				
Computer software	9,800	9,800	6,004	3,796
Hardware and network	5,000	5,000	6,198	(1,198)
Office equipment	6,000	6,000	9,511	(3,511)
Police pension contribution	261,241	261,241	256,204	5,037
Property tax rebate	200	200	-	200
Aurora area convention center	-	-	141	(141)
Utility tax refund	2,000	2,000	1,013	987
Sales tax rebate	35,000	35,000	27,407	7,593
Credit card processing	2,200	2,200	1,851	349
Payroll processing	6,800	6,800	6,696	104
Consortium	18,000	18,000	17,568	432
Metra, railroad study project	18,000	18,000	17,233	767
Bad debt expense	1,500	1,500	1,660	(160)
Total contractual services	368,741	368,741	352,241	16,500

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
<b>General government (continued)</b>				
<b>Administration (continued)</b>				
<b>Communication</b>				
Advertising, bids, and publications	\$ 2,000	\$ 2,000	\$ 1,074	\$ 926
Postage and freight	4,400	4,400	3,499	901
Telephone - land line	2,000	2,000	1,410	590
Telephone - cellular	1,212	1,212	970	242
Internet	-	-	72	(72)
Web site	800	3,700	1,693	2,007
<b>Total communication</b>	<b>10,412</b>	<b>13,312</b>	<b>8,718</b>	<b>4,594</b>
<b>Professional development</b>				
Seminars and courses	7,840	7,840	4,833	3,007
Dues and subscriptions	3,500	5,660	4,663	997
Travel, food, and lodging	20,220	20,220	11,813	8,407
Tuition, books, and fees	600	600	415	185
<b>Total professional development</b>	<b>32,160</b>	<b>34,320</b>	<b>21,724</b>	<b>12,596</b>
<b>Operations</b>				
Office equipment	5,000	7,000	5,132	1,868
Office supplies	9,000	9,000	7,280	1,720
Miscellaneous supplies	500	500	366	134
Community meals for seniors	-	3,000	7,467	(4,467)
Miscellaneous expense paid	500	500	758	(258)
Contingencies	112,000	129,000	4,505	124,495
<b>Total operations</b>	<b>127,000</b>	<b>149,000</b>	<b>25,508</b>	<b>123,492</b>
<b>Total administration</b>	<b>954,045</b>	<b>978,805</b>	<b>803,150</b>	<b>175,655</b>
<b>Administrative adjudication</b>				
<b>Personnel services</b>				
Wages	-	3,000	-	3,000

(Continued)

**City of Plano, Illinois**

GENERAL FUND

Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
General government (continued)				
Administrative adjudication (continued)				
Professional services				
Legal	\$ -	\$ 4,000	\$ -	\$ 4,000
Contractual services				
Maintenance services and repairs				
Office equipment	-	500	4,500	(4,000)
Total contractual services	-	500	4,500	(4,000)
Professional development				
Seminars and courses	-	1,000	-	1,000
Travel, food, and lodging	-	100	-	100
Total professional development	-	1,100	-	1,100
Operations				
Office equipment	-	4,500	-	4,500
Miscellaneous expense paid	-	2,000	-	2,000
Contingencies	-	1,000	-	1,000
Total operations	-	7,500	-	7,500
Total administrative adjudication	-	16,100	4,500	11,600
Economic development				
Professional services				
Economic development services	3,500	3,500	2,500	1,000
Communication				
Advertising, bids, and publications	1,000	1,000	-	1,000

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
General government (continued)				
Economic development (continued)				
Professional development				
Seminars and courses	\$ 2,000	\$ 2,000	\$ 840	\$ 1,160
Dues and subscriptions	300	300	100	200
Travel, food, and lodging	3,000	3,000	634	2,366
Total professional development	5,300	5,300	1,574	3,726
Operations				
Miscellaneous expense paid	500	500	60	440
Total economic development	10,300	10,300	4,134	6,166
Buildings and grounds				
Personnel services				
Wages	79,134	79,134	78,358	776
Contractual services				
Custodial service and supplies	29,000	29,000	20,916	8,084
Maintenance and repair				
Buildings	41,000	99,400	12,094	87,306
Operating equipment	5,800	5,800	3,910	1,890
Maintenance and restoration				
Grounds	1,000	3,000	3,335	(335)
Electricity	2,050	2,050	2,504	(454)
Total contractual services	78,850	139,250	42,759	96,491
Communications				
Telephone - land line	750	750	648	102
Operations				
Operation supplies	3,000	3,000	4,972	(1,972)
Capital outlay				
Buildings	15,000	15,000	15,000	-
Building improvements	45,000	45,000	39,619	5,381
Total capital outlay	60,000	60,000	54,619	5,381
Total buildings and grounds	221,734	282,134	181,356	100,778

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
<b>General government (continued)</b>				
Building, planning, and zoning				
Personnel services				
Wages	\$ 149,035	\$ 149,035	\$ 151,560	\$ (2,525)
Professional services				
Boards and commissioners	1,800	1,800	1,395	405
Legal	1,500	1,500	-	1,500
Secretarial and administrative	1,500	1,500	306	1,194
Consulting - reimbursable				
City	1,500	1,500	-	1,500
Total professional services	6,300	6,300	1,701	4,599
Contractual services				
Code enforcement	1,400	1,400	-	1,400
Maintenance and repair				
Grounds	1,000	14,100	12,254	1,846
Office equipment	450	450	-	450
Total contractual services	2,850	15,950	12,254	3,696
Communication				
Advertising, bids, and publications	500	500	123	377
Telephone - land lines	450	450	323	127
Telephone - cellular	500	500	797	(297)
Total communication	1,450	1,450	1,243	207
Professional development				
Seminars and courses	300	300	180	120
Dues and subscriptions	850	850	853	(3)
Tuition, books, and fees	500	500	333	167
Total professional development	1,650	1,650	1,366	284

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
General government (continued)				
Building, planning, and zoning (continued)				
Operations				
Equipment	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
Gasoline, oil, and filters	6,000	6,000	5,867	133
Office supplies	550	1,000	950	50
Miscellaneous expenses paid	500	500	180	320
Total operations	8,050	8,500	6,997	1,503
Total building, planning, and zoning	169,335	182,885	175,121	7,764
Insurance				
Personnel services				
Worker's compensation benefits	74,000	94,000	69,714	24,286
Unemployment benefits	9,000	9,000	8,306	694
Employees' insurance	543,500	543,500	476,886	66,614
Total personnel services	626,500	646,500	554,906	91,594
Contractual services				
Auto and general liability insurance	82,851	82,851	78,924	3,927
Total insurance	709,351	729,351	633,830	95,521
Total general government	2,064,765	2,199,575	1,802,091	397,484
Public safety				
Police department				
Personnel services				
Wages	1,460,260	1,460,260	1,453,420	6,840

(Continued)



# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Public safety (continued)				
Police department (continued)				
Professional services				
Legal	\$ 8,000	\$ 12,000	\$ 1,975	\$ 10,025
Investigations	3,000	3,000	2,886	114
Total professional services	11,000	15,000	4,861	10,139
Contractual services				
Officials' bonds and insurance	500	500	162	338
Medical expense	500	500	347	153
Uniform and personnel protection equipment	8,000	8,000	5,382	2,618
Maintenance and repairs				
Operating equipment	6,500	6,500	5,360	1,140
Office equipment	16,000	19,500	9,118	10,382
Vehicles	25,000	25,000	16,511	8,489
Mobile command unit	500	500	500	-
Total contractual services	57,000	60,500	37,380	23,120
Communications				
Postage and freight	1,100	1,100	680	420
Telephone - land line	14,224	14,224	10,156	4,068
Telephone - cellular	4,000	4,000	2,953	1,047
Internet	2,000	2,000	2,191	(191)
Line service - leads and network	6,000	6,000	4,656	1,344
Total communications	27,324	27,324	20,636	6,688

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Public safety (continued)				
Police department (continued)				
Professional development				
Seminars and courses	\$ 4,000	\$ 4,000	\$ 1,366	\$ 2,634
Dues and subscriptions	5,000	5,000	4,404	596
Travel, food, and lodging	3,000	3,000	1,310	1,690
Tuition, books, and fees	5,000	5,000	8,428	(3,428)
Meetings	500	500	517	(17)
Police academy	4,838	4,838	2,984	1,854
Total professional development	22,338	22,338	19,009	3,329
Operations				
Equipment	8,000	8,000	10,490	(2,490)
DARE program	1,500	1,500	808	692
Liaison	500	500	-	500
Special Response Team (SRT)	2,000	2,000	1,467	533
Major crimes task force	1,000	1,000	1,000	-
School crossing guards	500	500	470	30
Burlington Northern range dues	500	500	1,000	(500)
Gasoline, oil, and filters	55,000	55,000	54,465	535
Operation supplies	4,000	4,000	4,198	(198)
Office supplies	5,000	5,000	5,050	(50)
Custodial supplies	500	500	420	80
Miscellaneous expense paid	250	250	207	43
Total operations	78,750	78,750	79,575	(825)
Total police department	1,656,672	1,664,172	1,614,881	49,291

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Public safety (continued)				
Police commission				
Professional services				
Police commissioners	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
Legal	3,000	1,500	-	1,500
Total professional services	9,000	7,500	6,000	1,500
Contractual services				
Maintenance services and repairs				
Office equipment	500	500	-	500
Testing services	8,000	8,000	2,203	5,797
Total contractual services	8,500	8,500	2,203	6,297
Communications				
Advertising, bids, and publications	700	200	-	200
Postage and freight	50	50	-	50
Telephone - land lines	300	272	257	15
Telephone - cellular	300	300	375	(75)
Internet	1,000	1,000	706	294
Total communications	2,350	1,822	1,338	484
Professional development				
Seminars and courses	1,500	400	365	35
Dues and subscriptions	400	400	391	9
Travel, food, and lodging	600	200	151	49
Tuition, books, and fees	300	300	-	300
Meetings	50	50	-	50
Total professional development	2,850	1,350	907	443

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Public safety (continued)				
Police commission (continued)				
Operations				
Office equipment	\$ 600	\$ 300	\$ -	\$ 300
Office supplies	150	150	-	150
Miscellaneous expense paid	200	200	-	200
Total operations	950	650	-	650
Total police commission	23,650	19,822	10,448	9,374
Total public safety	1,680,322	1,683,994	1,625,329	58,665
Highways and streets				
Storm sewers				
Personnel services				
Wages	25,689	25,689	24,726	963
Contractual services				
Maintenance and repairs	8,000	8,000	7,974	26
Communication				
JULIE facsimile	800	800	516	284
Operations				
Maintenance and repair supplies	9,000	9,000	9,230	(230)
Operation supplies	500	500	38	462
Office supplies	500	500	-	500
Total operations	10,000	10,000	9,268	732
Total storm sewers	44,489	44,489	42,484	2,005

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

#### Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Highways and streets (continued)				
Streets				
Personnel services				
Wages	\$ 221,576	\$ 221,576	\$ 220,893	\$ 683
Contractual services				
Uniforms and personnel protection equipment	7,000	7,000	8,978	(1,978)
Contractual maintenance	25,000	25,000	9,479	15,521
Maintenance and repairs				
Streets	406,000	406,000	397,342	8,658
Vehicles	10,000	15,000	18,860	(3,860)
Operating equipment	2,000	3,000	1,369	1,631
Civil defense siren	1,000	1,000	1,183	(183)
Total contractual services	451,000	457,000	437,211	19,789
Communications				
Telephone - land lines	900	900	713	187
Telephone - cellular	2,400	2,400	2,638	(238)
Internet	800	800	1,327	(527)
Total communications	4,100	4,100	4,678	(578)
Professional development				
Seminars and courses	500	500	172	328
Dues and subscriptions	200	200	185	15
Travel, food, and lodging	300	300	-	300
Tuition, books, and fees	300	300	60	240
Meetings	200	200	-	200
Total professional development	1,500	1,500	417	1,083

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Highways and streets (continued)				
Streets (continued)				
Operations				
Operating equipment	\$ 2,500	\$ 6,000	\$ 6,519	\$ (519)
Maintenance and repair supplies	1,000	1,000	294	706
Vehicle maintenance supplies	15,000	15,000	13,127	1,873
Gasoline, oil, and filters	30,000	30,000	39,024	(9,024)
Operating supplies	11,000	16,693	15,997	696
Office supplies	500	500	703	(203)
Total operations	60,000	69,193	75,664	(6,471)
Capital outlay				
New vehicles	55,685	86,076	56,076	30,000
Total streets	793,861	839,445	794,939	44,506
Street lighting and railroad crossing				
Contractual services				
Maintenance and repair				
Street lights	9,300	9,300	3,763	5,537
Stop lights	6,500	6,500	3,331	3,169
Railroad crossing	11,000	11,000	9,051	1,949
Operating equipment	-	-	224	(224)
Electricity	70,000	70,000	50,448	19,552
Total contractual services	96,800	96,800	66,817	29,983
Operations				
Signs	9,000	9,000	17,191	(8,191)
Maintenance and repair materials				
Street lights	4,000	4,000	13,774	(9,774)
Stop lights	3,000	3,000	1,559	1,441
Operations	1,000	1,000	-	1,000
Operating supplies	3,500	3,500	4,687	(1,187)
Total operations	20,500	20,500	37,211	(16,711)

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Highways and streets (continued)				
Street lighting and railroad crossing (continued)				
Total street lighting and railroad crossing	\$ 117,300	\$ 117,300	\$ 104,028	\$ 13,272
Total highways and streets	955,650	1,001,234	941,451	59,783
Health and welfare				
Contractual services				
Disposal stickers	9,000	9,000	1,900	7,100
Disposal services	732,000	732,000	738,269	(6,269)
Insect abatement	6,000	6,000	5,161	839
Total health and welfare	747,000	747,000	745,330	1,670
Culture and recreation				
Parkway trees and planting				
Contractual services				
Maintenance and restoration				
Grounds	300	800	500	300
Total culture and recreation	300	800	500	300
Total operating expenditures paid	5,448,037	5,632,603	5,114,701	517,902

(Continued)

# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Capital outlay				
General government				
Buildings and grounds department				
Parking lots	\$ 48,720	\$ -	\$ -	\$ -
Public safety				
New vehicles	25,000	31,764	26,131	5,633
New operating equipment	-	9,685	7,307	2,378
Total public safety	25,000	41,449	33,438	8,011
Highways and streets				
Storm sewer mains	28,000	28,000	21,676	6,324
Streets				
Sidewalks	80,000	80,000	76,193	3,807
New equipment, civil defense sirens	19,000	19,000	-	19,000
Total streets	99,000	99,000	76,193	22,807
Bridges				
Construction	40,000	40,000	4,902	35,098
Total highways and streets	167,000	167,000	102,771	64,229
Safe routes to school	58,698	58,698	30,671	28,027
Hugh Street parking lot	-	48,940	48,940	-
Police building				
Professional services	20,000	20,000	-	20,000
Construction	528,379	528,379	281,646	246,733
Total police building	548,379	548,379	281,646	266,733
Total capital outlay	974,797	991,466	497,466	396,131
Total expenditures paid	6,422,834	6,624,069	5,612,167	914,033

(Continued)



# City of Plano, Illinois

## GENERAL FUND

### Schedule of Detailed Expenditures Paid and Other Financing Uses

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

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	<u>Budget</u>			Variance
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Positive (Negative)
Other financing uses				
Transfers out to other funds	\$ <u>515,824</u>	\$ <u>515,824</u>	\$ <u>515,824</u>	\$ <u>-</u>
Total expenditures paid and other financing uses	\$ <u><u>6,938,658</u></u>	\$ <u><u>7,139,893</u></u>	\$ <u><u>6,127,991</u></u>	\$ <u><u>914,033</u></u>

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(Concluded)

**City of Plano, Illinois****DEBT SERVICE FUND**

## Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance

## Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Taxes				
Local				
Property taxes	\$ 53,455	\$ 53,455	\$ 53,436	\$ (19)
Investment income				
Interest	200	200	1,274	1,074
Proceeds from bonds	-	800	-	(800)
Total revenues collected	<u>53,655</u>	<u>54,455</u>	<u>54,710</u>	<u>255</u>
Expenditures paid				
Debt service				
Principal				
2003 debt service (99B)	50,000	50,000	50,000	-
2008 debt service (99A)	165,000	165,000	165,000	-
2011 debt service	145,000	145,000	145,000	-
Total principal	<u>360,000</u>	<u>360,000</u>	<u>360,000</u>	<u>-</u>
Interest				
2003 debt service (99B)	49,931	49,931	49,931	-
2008 debt service (99A)	4,518	4,518	4,518	-
2011 debt service	155,393	155,393	155,393	-
Fiscal charges	1,500	1,500	1,428	72
Total interest	<u>211,342</u>	<u>211,342</u>	<u>211,270</u>	<u>72</u>
Total expenditures paid	<u>571,342</u>	<u>571,342</u>	<u>571,270</u>	<u>72</u>
Deficiency of revenues collected over expenditures paid	(517,687)	(516,887)	(516,560)	327

(Continued)

**City of Plano, Illinois**

**DEBT SERVICE FUND**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

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	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Other financing sources				
Transfers in from General Fund	\$ 515,824	\$ 515,824	\$ 515,824	\$ -
Transfers out to General Fund	<u>(326,825)</u>	<u>(326,825)</u>	<u>(326,825)</u>	<u>-</u>
Total financing sources	<u>188,999</u>	<u>188,999</u>	<u>188,999</u>	<u>-</u>
Change in fund balance	<u>\$ (328,688)</u>	<u>\$ (327,888)</u>	(327,561)	<u>\$ 327</u>
Adjust to modified accrual			<u>-</u>	
Net change in fund balance			(327,561)	
Fund balance				
Beginning of year			<u>389,356</u>	
End of year			<u>\$ 61,795</u>	

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(Concluded)

**City of Plano, Illinois**

PARKS FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Revenues collected				
Taxes				
Local				
Property taxes	\$ 115,000	\$ 115,000	\$ 112,496	\$ (2,504)
Contributions	800	800	350	(450)
Miscellaneous	500	500	-	(500)
Investment income				
Interest	600	600	901	301
Total revenues collected	<u>116,900</u>	<u>116,900</u>	<u>113,747</u>	<u>(3,153)</u>
Expenditures paid				
General government				
Administration				
Personnel services				
Wages	19,650	19,650	19,203	447
Benefits paid - OPEB	1,200	1,200	1,200	-
Total personnel services	<u>20,850</u>	<u>20,850</u>	<u>20,403</u>	<u>447</u>
Contractual services				
Audit expense	1,835	1,835	1,810	25
Maintenance and repair				
Computer software	300	300	247	53
Operating equipment	2,000	2,000	-	2,000
Payroll processing	155	155	147	8
Total contractual services	<u>4,290</u>	<u>4,290</u>	<u>2,204</u>	<u>2,086</u>
Operations				
Contingencies	15,000	15,000	-	15,000
Total administration	<u>40,140</u>	<u>40,140</u>	<u>22,607</u>	<u>17,533</u>
Insurance				
Personnel services				
Employees' insurance	6,200	6,200	6,662	(462)
Contractual services				
Insurance policies	700	700	670	30
Total insurance	<u>6,900</u>	<u>6,900</u>	<u>7,332</u>	<u>(432)</u>
Total general government	<u>47,040</u>	<u>47,040</u>	<u>29,939</u>	<u>17,101</u>

(Continued)

**City of Plano, Illinois**

PARKS FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Culture and recreation				
City Park				
Contractual services				
Maintenance and restoration				
Grounds	\$ 4,000	\$ 4,000	\$ 1,561	\$ 2,439
Maintenance and repair				
Buildings	1,000	1,000	250	750
Operating equipment	2,000	2,000	229	1,771
Total contractual services	<u>7,000</u>	<u>7,000</u>	<u>2,040</u>	<u>4,960</u>
Operations				
Gasoline, oil, and filters	8,000	8,000	589	7,411
Operation supplies	2,000	3,000	2,203	797
Total operations	<u>10,000</u>	<u>11,000</u>	<u>2,792</u>	<u>8,208</u>
Total City Park	<u>17,000</u>	<u>18,000</u>	<u>4,832</u>	<u>13,168</u>
Lathrop Park				
Contractual services				
Maintenance and restoration				
Grounds	4,000	8,025	4,025	4,000
Maintenance and repair				
Operating equipment	3,000	3,001	879	2,122
Electricity	500	500	376	124
Total contractual services	<u>7,500</u>	<u>11,526</u>	<u>5,280</u>	<u>6,246</u>
Operation supplies	<u>500</u>	<u>500</u>	<u>328</u>	<u>172</u>
Total Lathrop Park	<u>8,000</u>	<u>12,026</u>	<u>5,608</u>	<u>6,418</u>

(Continued)

**City of Plano, Illinois**

PARKS FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Culture and recreation (continued)				
Memorial Park				
Contractual services				
Maintenance and restoration				
Grounds	\$ 1,500	\$ 1,500	\$ -	\$ 1,500
Maintenance and repair				
Operating equipment	500	500	-	500
Total contractual services	<u>2,000</u>	<u>2,000</u>	<u>-</u>	<u>2,000</u>
Operations				
Operation supplies	3,000	3,000	1,255	1,745
Capital outlay				
New operating equipment	1,000	1,500	1,306	194
Total Memorial Park	<u>6,000</u>	<u>6,500</u>	<u>2,561</u>	<u>3,939</u>
Larry Trimberger (WWI) Park				
Contractual services				
Maintenance and restoration				
Grounds	2,000	2,000	-	2,000
Maintenance and repair				
Operating equipment	3,000	3,000	-	3,000
Total contractual services	<u>5,000</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total Larry Trimberger (WWI) Park	<u>5,000</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Trees and planting				
Contractual services				
Maintenance and restoration	7,000	7,000	1,250	5,750
Miscellaneous supplies	100	100	-	100
Total trees and planting	<u>7,100</u>	<u>7,100</u>	<u>1,250</u>	<u>5,850</u>

(Continued)

**City of Plano, Illinois**

PARKS FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Culture and recreation (continued)				
Harry Neubert Park				
Contractual services				
Maintenance and restoration				
Grounds	\$ 1,419	\$ 1,419	\$ -	\$ 1,419
Maintenance and repair				
Operating equipment	4,000	4,000	-	4,000
Total Harry Neubert Park	<u>5,419</u>	<u>5,419</u>	<u>-</u>	<u>5,419</u>
T Gorman Park				
Contractual services				
Maintenance and restoration				
Grounds	8,100	8,100	2,139	5,961
Maintenance and repair				
Operating equipment	2,000	2,000	-	2,000
Electricity	500	500	-	500
Total T Gorman Park	<u>10,600</u>	<u>10,600</u>	<u>2,139</u>	<u>8,461</u>
D Hemmingsen Park				
Contractual services				
Maintenance and restoration				
Grounds	<u>2,100</u>	<u>2,100</u>	<u>1,112</u>	<u>988</u>
Ray Niles Park				
Contractual services				
Maintenance and restoration				
Grounds	<u>2,200</u>	<u>2,200</u>	<u>2,059</u>	<u>141</u>
Foli Park				
Contractual services				
Maintenance and restoration				
Buildings	2,000	2,000	-	2,000
Grounds	48,000	48,000	1,517	46,483
Capital outlay				
New operating equipment	<u>2,500</u>	<u>5,000</u>	<u>4,330</u>	<u>670</u>
Total Foli Park	<u>52,500</u>	<u>55,000</u>	<u>5,847</u>	<u>49,153</u>

(Continued)

**City of Plano, Illinois**

PARKS FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Culture and recreation (continued)				
Kristen Street Park				
Contractual services				
Maintenance and restoration				
Grounds	\$ 4,500	\$ 4,500	\$ 2,465	\$ 2,035
Maintenance and repair				
Operating equipment	3,000	3,000	1,857	1,143
Capital outlay				
New operating equipment	60,000	60,000	185	59,815
Total Kristen Street Park	<u>67,500</u>	<u>67,500</u>	<u>4,507</u>	<u>62,993</u>
Other Recreational Areas				
Capital outlay				
New operating equipment	50,000	50,000	50,000	-
Total culture and recreation	<u>233,419</u>	<u>241,445</u>	<u>79,915</u>	<u>161,530</u>
Total current expenditures	<u>280,459</u>	<u>288,485</u>	<u>109,854</u>	<u>178,631</u>
Capital outlay				
Other land improvements				
City Park	600	600	-	600
Equipment				
City Park	-	5,100	5,080	20
Lathrop Park	30,000	30,000	-	30,000
Woodwind III Park	50,000	50,000	-	50,000
Skid steer	69,900	70,500	19,900	50,600
Total equipment	<u>149,900</u>	<u>155,600</u>	<u>24,980</u>	<u>130,620</u>
Total capital outlay	<u>150,500</u>	<u>156,200</u>	<u>24,980</u>	<u>131,220</u>
Total expenditures paid	<u>430,959</u>	<u>444,685</u>	<u>134,834</u>	<u>309,851</u>
Net change in fund balance	\$ <u>(314,059)</u>	\$ <u>(327,785)</u>	(21,087)	\$ <u>(313,004)</u>
Adjust to modified accrual			901	
			(20,186)	
Fund balance				
Beginning of year			723,731	
End of year			\$ <u>703,545</u>	

(Concluded)



# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

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	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating revenues collected				
Charges for services				
Connection fees	\$ -	\$ -	\$ 3,000	\$ 3,000
User fees	1,225,000	1,225,000	1,366,028	141,028
New development - meters	925	925	-	(925)
Recap fees	211	211	-	(211)
Total charges for services	<u>1,226,136</u>	<u>1,226,136</u>	<u>1,369,028</u>	<u>142,892</u>
Penalties	<u>49,000</u>	<u>49,000</u>	<u>42,257</u>	<u>(6,743)</u>
Miscellaneous income	<u>-</u>	<u>-</u>	<u>331</u>	<u>331</u>
Total operating revenues collected	<u>1,275,136</u>	<u>1,275,136</u>	<u>1,411,616</u>	<u>136,480</u>
Nonoperating revenues collected				
Investment income				
Interest	<u>2,500</u>	<u>2,500</u>	<u>2,570</u>	<u>70</u>
Total nonoperating revenues collected	<u>2,500</u>	<u>2,500</u>	<u>2,570</u>	<u>70</u>
Total revenues and contributions collected	<u>1,277,636</u>	<u>1,277,636</u>	<u>1,414,186</u>	<u>136,550</u>

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(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid				
Administration				
Personnel services				
Wages	\$ 167,457	\$ 167,987	\$ 169,082	\$ (1,095)
Benefits paid - OPEB	4,900	4,900	4,900	-
Total personnel services	172,357	172,887	173,982	(1,095)
Professional services				
Consulting Services	15,000	15,000	10,500	4,500
Auditing	6,606	6,606	6,506	100
Total professional services	21,606	21,606	17,006	4,600
Contractual services				
Maintenance services and repair				
Computer software	1,200	1,200	987	213
Office equipment	1,000	1,000	450	550
Credit card processing	2,300	2,300	1,907	393
Payroll processing	350	350	294	56
Meter reading	7,000	7,000	5,714	1,286
Bad debt expense	3,000	3,000	4,518	(1,518)
Total contractual services	14,850	14,850	13,870	980
Communication				
Advertising, bids, and publications	500	500	-	500
Postage and freight	4,000	4,000	3,494	506
Telephone - land lines	2,460	2,460	1,874	586
Telephone - cellular	1,500	1,500	967	533
Internet	700	1,300	1,466	(166)
JULIE facsimile	900	900	516	384
Total communication	10,060	10,660	8,317	2,343

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Administration (continued)				
Professional development				
Seminars and courses	\$ 1,500	\$ 1,500	\$ 1,330	\$ 170
Dues and subscriptions	3,625	3,625	1,523	2,102
Travel, food, and lodging	1,000	1,000	267	733
Tuition, books, and fees	300	300	85	215
Total professional development	6,425	6,425	3,205	3,220
Operations				
Office supplies	2,500	2,500	1,720	780
Total operations	2,500	2,500	1,720	780
Total administration	227,798	228,928	218,100	10,828
Insurance				
Personnel services				
Worker's compensation benefits	8,000	8,000	5,482	2,518
Unemployment benefits	950	950	920	30
Employees' insurance	73,600	85,000	86,648	(1,648)
Total personnel services	82,550	93,950	93,050	900
Contractual services				
Insurance policies	20,200	20,200	18,767	1,433
Total insurance	102,750	114,150	111,817	2,333

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Capital projects				
Sewer meters - new development	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
Sewer mains	265,800	265,800	-	265,800
Turbo blower				
Engineering	25,000	25,000	23,520	1,480
Construction	200,000	139,996	106,184	33,812
Operating equipment	13,000	13,000	-	13,000
Total capital projects	504,800	444,796	129,704	315,092
Waste water treatment plant				
Personnel services				
Wages	108,670	118,371	119,540	(1,169)
Professional services				
Miscellaneous	12,000	12,000	9,137	2,863
Contractual services				
Uniforms and personal protection equipment	4,000	4,000	2,101	1,899
Maintenance service and repair				
Buildings	7,500	7,500	8,813	(1,313)
Grounds	8,000	8,000	9,996	(1,996)
Operating equipment	47,500	57,500	39,432	18,068
Vehicles	2,000	2,000	1,405	595
Disposal services - sludge	25,000	22,000	19,466	2,534
Testing services	3,000	3,000	2,846	154
Rentals	1,500	1,500	113	1,387
Natural gas	7,000	7,000	5,907	1,093
Electricity	175,000	165,000	165,076	(76)
Environmental Protection				
Agency (EPA) fees	17,500	17,500	17,500	-
Total contractual services	298,000	295,000	272,655	22,345

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Waste water treatment plant (continued)				
Operations				
Equipment	\$ 7,000	\$ 8,100	\$ 2,806	\$ 5,294
Maintenance and repair supplies	15,000	15,000	12,926	2,074
Vehicle maintenance supplies	2,000	2,000	710	1,290
Gasoline, oil, and filters	10,125	10,125	6,457	3,668
Operation supplies	52,500	52,500	47,745	4,755
Miscellaneous supplies	3,000	3,000	729	2,271
Miscellaneous expense	1,000	1,000	661	339
Contingencies	20,000	20,000	3,701	16,299
Total operations	110,625	111,725	75,735	35,990
Capital outlay				
Operating equipment	66,330	76,330	64,358	11,972
Total waste water treatment plant	595,625	613,426	541,425	72,001
Sewer line operations				
Personnel services				
Wages	27,463	27,463	27,471	(8)
Contractual services				
Maintenance services and repairs				
Operating equipment	7,000	7,000	5,903	1,097
Cleaning and televising	7,000	7,000	6,121	879
Sewer lines	58,000	58,000	17,611	40,389
Water meters	54,000	54,000	14,850	39,150
Total contractual services	126,000	126,000	44,485	81,515
Operations				
Maintenance and repair supplies	35,000	35,000	8,446	26,554

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Sewer line operations (continued)				
Capital outlay				
Sanitary sewer	\$ 125,000	\$ 125,000	\$ 13,200	\$ 111,800
Total sewer lines operations	313,463	313,463	93,602	219,861
Walmart lift station				
Personnel services				
Wages	4,791	4,791	5,154	(363)
Contractual services				
Maintenance service and repair	2,500	2,500	-	2,500
Electricity	1,500	1,500	801	699
Total contractual services	4,000	4,000	801	3,199
Communication				
Telephone - land lines	420	420	247	173
Operations				
Equipment	5,500	5,500	-	5,500
Maintenance and repair supplies	10,500	10,500	10,880	(380)
Total operations	16,000	16,000	10,880	5,120
Total Walmart lift station	25,211	25,211	17,082	8,129
Foli lift station				
Personnel services				
Wages	4,791	4,791	5,154	(363)
Operations				
Contractual services				
Maintenance service and repair	15,000	15,000	6,655	8,345
Electricity	7,500	7,500	5,400	2,100
Total contractual services	22,500	22,500	12,055	10,445

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Foli lift station (continued)				
Communication				
Telephone - land lines	\$ 420	\$ 420	\$ 228	\$ 192
Operations				
Maintenance and repair supplies	6,000	6,000	3,669	2,331
Total operations	6,000	6,000	3,669	2,331
Total Foli lift station	33,711	33,711	21,106	12,605
Klatt Street lift station				
Personnel services				
Wages	4,791	4,791	5,154	(363)
Contractual services				
Maintenance service and repair	5,500	5,500	1,745	3,755
Gas	1,000	1,000	324	676
Electricity	3,000	3,000	2,148	852
Total contractual services	9,500	9,500	4,217	5,283
Communication				
Telephone - land lines	480	480	228	252
Operations				
Maintenance and repair supplies	6,000	6,000	5,315	685
Total Klatt Street lift station	20,771	20,771	14,914	5,857

(Continued)

# City of Plano, Illinois

## SEWER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

---

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Other wages - meters				
Wages	\$ <u>38,215</u>	\$ <u>38,215</u>	\$ <u>38,632</u>	\$ <u>(417)</u>
Total operating expenses, excluding depreciation	<u>1,862,344</u>	<u>1,832,671</u>	<u>1,186,382</u>	<u>646,289</u>
Other financing sources				
Sale of equipment	<u>(5,000)</u>	<u>(5,000)</u>	<u>-</u>	<u>(5,000)</u>
Total other financing sources	<u>(5,000)</u>	<u>(5,000)</u>	<u>-</u>	<u>(5,000)</u>
Total expenditures paid and other financing (sources) uses	<u>1,857,344</u>	<u>1,827,671</u>	<u>1,186,382</u>	<u>641,289</u>
Change in fund balance	\$ <u>(579,708)</u>	\$ <u>(550,035)</u>	227,804	\$ <u>(504,739)</u>
Adjust to modified accrual			<u>4,096,744</u>	
Net change in fund balance			4,324,548	
Fund balance				
Beginning of year			<u>26,311,032</u>	
End of year			\$ <u>30,635,580</u>	

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(Concluded)



# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

---

	Budget		Actual	Variance
	Original	Final		Positive (Negative)
Operating revenues collected				
Charges for services				
Connection fees	\$ 200	\$ 200	\$ 7,200	\$ 7,000
User fees	885,336	885,336	996,721	111,385
Developer fees - new meters	250	250	-	(250)
Rental income - water tower	33,032	33,032	36,479	3,447
Miscellaneous water	500	500	-	(500)
Recap fees - water				
Needham Road	52	52	-	(52)
Total charges for services	<u>919,370</u>	<u>919,370</u>	<u>1,040,400</u>	<u>121,030</u>
Penalties	<u>39,380</u>	<u>39,380</u>	<u>34,851</u>	<u>(4,529)</u>
Miscellaneous income	<u>900</u>	<u>900</u>	<u>1,857</u>	<u>957</u>
Total operating revenues collected	959,650	959,650	1,077,108	117,458
Nonoperating revenues collected				
Investment income				
Interest income	<u>1,500</u>	<u>1,500</u>	<u>2,906</u>	<u>1,406</u>
Total revenues and contributions collected	<u>961,150</u>	<u>961,150</u>	<u>1,080,014</u>	<u>118,864</u>

(Continued)

# City of Plano, Illinois

## WATER FUND

### Schedule of Revenues and Contributions Collected, Expenditures Paid and Other Financing Sources and Uses, and Changes in Fund Balance

Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid				
Administration				
Personnel services				
Wages	\$ 137,568	\$ 137,568	\$ 138,620	\$ (1,052)
Benefits paid - OPEB	4,900	4,900	4,900	-
Total personnel services	142,468	142,468	143,520	(1,052)
Professional services				
Consulting	18,000	18,000	11,421	6,579
Auditing	6,973	6,973	6,878	95
Total professional services	24,973	24,973	18,299	6,674
Contractual services				
Maintenance services and repair				
Computer software	1,520	1,520	987	533
Office equipment	1,000	1,000	635	365
Credit card processing	2,100	2,100	1,851	249
Payroll processing	600	600	442	158
Meter reading	7,000	7,000	5,714	1,286
Bad debt expense	2,000	2,000	3,016	(1,016)
Total contractual services	14,220	14,220	12,645	1,575
Communication				
Advertising, bids, and publications	1,000	1,000	815	185
Postage and freight	4,000	4,000	3,340	660
JULIE facsimile	900	900	516	384
Total communication	5,900	5,900	4,671	1,229
Professional development				
Seminars and courses	2,000	2,000	1,405	595
Dues and subscriptions	2,000	2,000	1,682	318
Travel, food, and lodging	2,500	2,500	2,197	303
Tuition, books, and fees	1,000	1,000	-	1,000
Meetings	100	100	-	100
Total professional development	7,600	7,600	5,284	2,316

(Continued)

# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Administration (continued)				
Operations				
Office equipment	\$ 7,000	\$ 8,200	\$ 610	\$ 7,590
Office supplies	2,000	2,000	1,286	714
Total operations	9,000	10,200	1,896	8,304
Total administration	204,161	205,361	186,315	19,046
Insurance				
Personnel services				
Worker's compensation benefits	15,500	15,500	13,684	1,816
Unemployment benefits	2,600	2,600	920	1,680
Employees' insurance	62,000	62,000	66,663	(4,663)
Total personnel services	80,100	80,100	81,267	(1,167)
Contractual services				
Insurance policies	15,200	15,200	15,171	29
Total insurance	95,300	95,300	96,438	(1,138)
New development				
Water meters	1,000	1,000	-	1,000
Brownsfield development				
Engineering	4,000	4,000	2,365	1,635
Construction	6,000	6,000	-	6,000
Total Brownsfield development	10,000	10,000	2,365	7,635
SCADA system				
Construction	10,000	10,000	-	10,000
Water mains - Jones Street				
Construction	10,000	10,000	8,683	1,317

(Continued)

# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Well houses 3, 4, and 5				
Engineering	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
Ben Street				
Construction	100,000	100,000	80,693	19,307
Other wages - meters				
Personnel services				
Wages	41,061	41,061	40,955	106
Transportation and heavy equipment				
Contractual services				
Maintenance service and repair				
Operating equipment	6,500	11,500	6,547	4,953
Vehicles	5,000	5,000	1,616	3,384
Total contractual services	11,500	16,500	8,163	8,337
Operations				
Maintenance and repair supplies	1,500	1,500	1,518	(18)
Vehicle maintenance supplies	2,500	2,500	982	1,518
Gasoline, oil, and filters	15,000	15,000	12,199	2,801
New vehicles	13,000	13,000	-	13,000
Total operations	32,000	32,000	14,699	17,301
Total transportation and heavy equipment	43,500	48,500	22,862	25,638
Power and pumping				
Personnel services				
Wages	5,439	5,439	5,213	226

(Continued)

# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Contractual services				
Maintenance service and repairs				
Buildings	\$ 15,000	\$ 15,000	\$ 11,292	\$ 3,708
Operating equipment	60,000	60,000	20,708	39,292
Natural gas	10,000	10,000	5,083	4,917
Electricity	40,000	40,000	34,481	5,519
Water towers	15,000	15,000	610	14,390
Total contractual services	140,000	140,000	72,174	67,826
Communication				
Telephone - land lines	2,500	2,500	1,439	1,061
Telephone - cellular	3,500	3,500	2,310	1,190
Internet	1,020	1,020	988	32
Total communication	7,020	7,020	4,737	2,283
Operations				
Operating supplies	7,000	7,000	7,967	(967)
New wells	50,000	50,000	490	49,510
New well site	-	-	34	(34)
Total operations	57,000	57,000	8,491	48,509
Total power and pumping	209,459	209,459	90,615	118,844
Treatment				
Personnel services				
Wages	10,747	10,747	10,428	319
Contractual services				
Maintenance service and repairs				
Operating equipment	7,000	7,000	1,604	5,396
Testing services	28,000	28,000	14,926	13,074
Total contractual services	35,000	35,000	16,530	18,470

(Continued)

# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Operating expenses paid (continued)				
Treatment (continued)				
Operations				
Operating supplies	\$ 26,000	\$ 26,000	\$ 20,518	\$ 5,482
Total treatment	71,747	71,747	47,476	24,271
Distribution				
Personnel services				
Wages	103,494	103,494	101,455	2,039
Contractual services				
Uniforms and personal protection equipment	4,600	4,600	3,129	1,471
Maintenance service and repair				
Distribution system	20,000	20,000	9,896	10,104
Water meters	54,000	54,000	15,068	38,932
Water towers	1,000	1,000	-	1,000
Total contractual services	79,600	79,600	28,093	51,507
Operations				
Maintenance and repair supplies	52,000	52,000	47,286	4,714
Operation supplies	5,000	5,000	2,166	2,834
Total operations	57,000	57,000	49,452	7,548
Total distribution	240,094	240,094	179,000	61,094
Total operating expenses paid, excluding depreciation	\$ 1,038,322	\$ 1,044,522	\$ 755,402	\$ 289,120

(Continued)

# City of Plano, Illinois

## WATER FUND

Schedule of Revenues and Contributions Collected, Expenditures Paid and  
Other Financing Sources and Uses, and Changes in Fund Balance  
Budget to Actual - Budgetary Basis  
For the Fiscal Year Ended April 30, 2013

---

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
Nonoperating expenses paid				
IEPA loan debt service	\$ 36,000	\$ 36,000	\$ 33,382	\$ 2,618
Other financing (sources) and uses				
IEPA loan proceeds	-	-	(50,935)	50,935
Total other financing (sources) uses	-	-	(50,935)	50,935
Total expenditures paid and other financing uses	<u>1,074,322</u>	<u>1,080,522</u>	<u>737,849</u>	<u>342,673</u>
Change in fund balance	\$ <u>(113,172)</u>	\$ <u>(119,372)</u>	342,165	\$ <u>461,537</u>
Adjust to modified accrual			<u>1,937,118</u>	
Net change in fund balance			2,279,283	
Fund balance				
Beginning of year			<u>19,673,334</u>	
End of year			\$ <u>21,952,617</u>	

(Concluded)

**FIDUCIARY FUND**



**City of Plano, Illinois****POLICE PENSION FUND**

## Schedule of Additions, Deductions, and Changes in Plan Net Assets

## Budget to Actual - Budgetary Basis

For the Fiscal Year Ended April 30, 2013

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	<u>Budget</u>		
	<u>Original &amp; Final</u>	<u>Actual</u>	<u>Variance (Negative)</u>
<b>ADDITIONS</b>			
Contributions			
Employer	\$ 263,771	\$ 258,369	\$ (5,402)
Plan members	<u>138,000</u>	<u>119,581</u>	<u>(18,419)</u>
Total contributions	<u>401,771</u>	<u>377,950</u>	<u>(23,821)</u>
Investment income			
Interest	120,000	149,870	29,870
Less investment expense	<u>(16,000)</u>	<u>(16,488)</u>	<u>(488)</u>
Net investment income	<u>104,000</u>	<u>133,382</u>	<u>29,382</u>
Total additions	<u>505,771</u>	<u>511,332</u>	<u>5,561</u>
<b>DEDUCTIONS</b>			
Administration expense	30,059	14,979	15,080
Benefits and refunds	<u>147,181</u>	<u>101,020</u>	<u>46,161</u>
Total deductions	<u>177,240</u>	<u>115,999</u>	<u>61,241</u>
Increase in plan net assets	<u>\$ 328,531</u>	395,333	<u>\$ 66,802</u>
Adjust to modified accrual		<u>(7,392)</u>	
Net increase in plan net assets		387,941	
<b>PLAN NET ASSETS</b>			
Beginning of year		<u>3,526,323</u>	
End of year		<u>\$ 3,914,264</u>	

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## City of Plano, Illinois

### Schedule of Property Tax Assessed Valuations, Rates, Extensions, and Collections Last Eight Fiscal Years

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Tax Levy Year (Calendar)	2012		2011	
Assessed Valuation	\$150,126,177		\$190,804,028	
<u>Fund / Purpose</u>	Rate	Amount	Rate	Amount
General Fund <sup>(1)</sup>	0.8348	\$ 1,253,326	0.6303	\$ 1,202,656
Parks Fund	0.0749	112,496	0.0590	112,555
Illinois Municipal Retirement Fund	0.2653	398,289	0.2089	398,495
Debt Service Fund	0.0356	53,436	0.0280	53,464
Chlorination	-	-	-	-
Sewerage	-	-	-	-
Totals	1.2107	\$ 1,817,547	0.9262	\$ 1,767,170
Collections		\$ -		\$ 1,766,221
Percent of extension collected		0.00%		99.95%

<sup>(1)</sup> Note that the amount collected to pay the police pension contribution is included here.

2010		2009		2008		2007	
<u>\$221,784,163</u>		<u>\$247,941,439</u>		<u>\$251,201,617</u>		<u>\$194,231,056</u>	
Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
0.4809	\$ 1,066,848	0.4134	\$ 1,025,014	0.3819	\$ 959,338	0.3608	\$ 884,501
0.0509	112,955	0.0463	114,871	0.0592	148,460	0.0592	145,129
0.1528	338,820	0.1315	326,043	0.1332	334,601	0.1108	271,626
0.0251	55,557	0.0213	52,738	0.0219	55,013	0.0234	57,365
0.0164	36,350	0.0151	37,489	0.0153	38,434	0.0171	41,921
0.0578	128,125	0.0526	130,441	0.0534	134,142	0.0589	144,393
<u>0.7839</u>	<u>\$ 1,738,655</u>	<u>0.6802</u>	<u>\$ 1,686,596</u>	<u>0.6649</u>	<u>\$ 1,669,988</u>	<u>0.6302</u>	<u>\$ 1,544,935</u>
	<u>\$ 1,742,197</u>		<u>\$ 1,681,999</u>		<u>\$ 1,663,284</u>		<u>\$ 1,535,807</u>
	<u>100.20%</u>		<u>99.73%</u>		<u>99.60%</u>		<u>99.41%</u>

(Continued)

## City of Plano, Illinois

Schedule of Property Tax Assessed Valuations, Rates, Extensions, and Collections  
Last Eight Fiscal Years  
(Continued)

Tax Levy Year (Calendar)	2006		2005	
Assessed Valuation	\$194,231,056		\$143,614,055	
<u>Fund / Purpose</u>	<u>Rate</u>	<u>Amount</u>	<u>Rate</u>	<u>Amount</u>
General Fund <sup>(1)</sup>	0.3898	\$ 789,688	0.5400	\$ 545,904
Parks Fund	0.0549	106,648	0.0509	70,524
Illinois Municipal Retirement Fund	0.1263	245,350	0.1640	198,940
Debt Service Fund	0.0281	54,587	0.0494	53,503
Chlorination	0.0185	35,938	0.0205	24,869
Sewerage	0.0665	96,717	0.0893	96,717
Totals	0.6841	\$ 1,328,928	0.9141	\$ 990,457
Collections		\$ 1,326,960		\$ 991,777
Percent of extension collected		99.85%		100.13%

<sup>(1)</sup> Note that the amount collected to pay the police pension contribution is included here.

(Concluded)

**City of Plano, Illinois**  
Schedule of Legal Debt Margin  
For the Fiscal Year Ended April 30, 2013

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Assessed valuation - 2012 tax levy year		\$ 150,126,177
		<u>150,126,177</u>
Legal debt margin		
8.625% of assessed valuation		\$ 12,948,383
		<u>12,948,383</u>
Amount of debt applicable to debt limit		
2003 general obligation bonds	\$ 55,000	
2008 general obligation bonds	1,135,000	
2011 general obligation bonds	<u>3,645,000</u>	
Total amount of debt applicable to debt limit		<u>4,835,000</u>
Legal debt margin		<u>\$ 8,113,383</u>

Illinois Compiled Statutes (65 ILCS 5/) provide "...no municipality having a population of less than 500,000 shall become indebted in any manner or for any purpose, to an amount, including existing indebtedness in the aggregate exceeding 8.625% on the value of the taxable property therein, to be ascertained by the last assessment for state and county purposes, previous to the incurring of the indebtedness or, until January 1, 1983, if greater, the sum that is produced by multiplying the municipality's 1978 equalized assessed valuation by the debt limitation percentage in effect on January 1, 1979."

## City of Plano, Illinois

### Schedule of Expenditures for Tort Immunity Purposes For the Fiscal Year Ended April 30, 2013

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Public Act 91-0628, as passed by the Illinois General Assembly, requires a list of tort immunity purpose expenditures when property taxes are levied for these purposes. The City levies property taxes for tort immunity and liability insurance purposes and, in fiscal year 2013, paid for the following:

#### Expenditures for Tort Immunity Purposes

Auto and general liability	\$	78,924
Workers' compensation		69,714
Unemployment		<u>8,306</u>
 Total expenditures for tort immunity purposes	 \$	 <u><u>156,944</u></u>

The City's tax extension for immunity and liability insurance purposes for the levy year 2011, as extended by Kendall County for fiscal year 2013, was \$106,642. Any shortfall to cover expenditures in excess of taxes collected is derived from other general fund revenues of the City. Any excess of levied tax revenues for tort immunity purposes over expenditures is carried forward to subsequent fiscal years and is subject to a statutory formula.