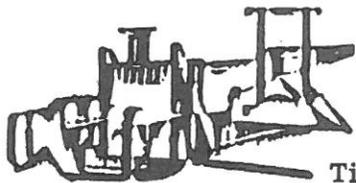


CITY OF PLANO



COMMITTEE MINUTES - Date of Meeting 9/22/2016

ADMIN HEARS & SAYS
(Name of Committee)

CITY HALL
(Location of Meeting)

Time Convened: 6:10

Time Adjourned: _____

Publicly Announced?

Yes (Date: 9-12-16)

No

MEMBERS PRESENT:

- | | |
|--------------------------------|----------|
| 1. <u>Benjamin [Signature]</u> | 5. _____ |
| 2. <u>Maureen [Signature]</u> | 6. _____ |
| 3. <u>[Signature]</u> | 7. _____ |
| 4. _____ | 8. _____ |

GUESTS PRESENT:

Don Vander Boud Stephen DeBalt

ITEMS ON AGENDA:

1. Purchasing cards
2. Arbitration fines
3. Disposal of Police Van
4. _____
5. _____
6. _____

DISCUSSION (Identify by Number):

1) Ron explained how the purchasing cards work. We could get around \$12k back each year by using one. It is a 1% reward on purchases made with the card. Would like to use with Groce as well but needs to check if they accept it. Would prefer Commerce Bank but we are too little so then at this time, they have an easier system to incorporate into our payable system.

We would need a \$750 license fee for an other module for our accounting software.

RECOMMENDATIONS:

POLL VOTES

	A		B		C	
	Y	N	Y	N	Y	N
1) Bring to COW						
2) Continue Discussion						
3) Continue Discussion						

[Signature]
Signature of Committee Chairman

Admin Meeting minutes continued.

September 22, 2016

Agenda Item 1) Purchasing Cards Continued

The committee recommends going to the COW with this. We recommend following Ron's suggestion of using National Bank of Omaha.

Agenda Item 2) Adjudication Fines

I presented what I had received from other communities. I asked everyone to review this information and think about how they would like to see our fine structure compared to the other ones.

Bring to another meeting

Agenda Item 3) Disposal of Police Van

PD was not in attendance. Add to another meeting's agenda.