CITY OF PLANO

COMMITTEE MINUTES - Date of Meeting 1/7/16

Admin Health & Service
(Name of Committee)

City Hall
(Location of Meeting)

Publicly Announced?
☒ Yes (Date: _-_-_)
☐ No

Time Convened: 6:00 Time Adjourned: 7:30

MEMBERS PRESENT:

1. [signature]
2. [signature]
3. [signature]
4. Michael Rennell
5.
6.
7.
8.

GUESTS PRESENT:

Jeff Johnson Joe Gikpe (KCEMA)
Kyle Hoffman

ITEMS ON AGENDA:

1. Emergency Operation Plan
2.
3.
4.
5.
6.

DISCUSSION (Identify by Number):

1) Joe went through the items that need to be in the plan. We decided to model our plan on the Newkirk plan. We will add items included in Oswego's plan.

Next meeting we will go over a draft of up to the standard operatoring procedures.

RECOMMENDATIONS:

Next meeting 2/10 @ 6:00

POLL VOTES

A		B		C	
Y	N	Y	N	Y	N

[signature]
Signature of Committee Chairman